



**AGENDA
REGULAR MEETING
&
BUDGET WORKSHOP
FREEPORT CITY COUNCIL
MONDAY, JULY 19, 2021 at 6:00 P.M.**

Mayor:
Brooks Bass

Council Members:
Jeff Pena
Jerry Cain
Mario Muraira
Troy Brimage

City Manager:
Timothy Kelty

THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON MONDAY, THE 19TH DAY OF JULY, 2021, AT 6:00 P.M., AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS

YOU MAY VIEW AND LISTEN TO THE PUBLIC MEETING REMOTELY BY TELECONFERENCE BY DIALING:

(425) 436-6312 AND USING ACCESS CODE 5678901#

OR

AUDIO VISUAL CONFERENCE CALL USING:

PCs, Macs®, Chromebooks™, iOS and Android™ phones and tablets.

International dial-in numbers: https://fccdl.in/i/council_mtg_071921

For users wanting to view and listen to the council meeting via a web browser go to

https://join.freeconferencecall.com/council_mtg_071921

enter access code 5678901# and the online meeting code is: council_mtg_071921.

OR

Visit the App Store or Google Play to download FreeConferenceCall. Enter the phone number, access code and online code listed above to view the meeting.

REMOTE PARTICIPANTS WILL NOT BE ABLE TO ADDRESS COUNCIL DIRECTLY. **COMMENTS FROM REMOTE PARTICIPANTS MUST BE SENT VIA EMAIL TO publiccomments@freeport.tx.us ANY TIME PRIOR TO, OR DURING THE MEETING ALL COMMENTS RECEIVED WILL BE READ ALOUD INTO THE RECORD.**

THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

INVOCATION AND PLEDGE OF ALLEGIANCE: (Council Member)

CITIZENS' COMMENTS:

Members of the public are allowed to address the City Council at this time, and must include name and address. *Note*, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

1. Presentation for employee of the month May 2021. **(Kelty)**
2. Presentation of quarterly investment report. **(Ezell)**

COUNCIL BUSINESS – REGULAR SESSION:

3. Consideration and possible action on the approval of City Council meeting minutes from July 6, 2021. **(Wells)**
4. Consideration and possible action regarding Resolution No. 2021-2697 authorizing participation with TCUC for intervention in Centerpoint Rate Making Case related to HB 1520. **(Kelty)**
5. Consideration and possible action approving Task Authorization # 18 of concrete streets. **(Kelty)**
6. Consideration and possible action amending the Social Media Policy. **(Kelty)**
7. Budget Workshop for 2021-2022 fiscal year. **(Ezell/Kelty)**

WORK SESSION:

8. **The City Council may deliberate and make inquiry into any item listed in the Work Session.**
 - A. Mayor Brooks Bass announcements and comments.
 - B. Councilman Pena Ward A announcements and comments.
 - C. Councilman Cain Ward B announcements and comments.
 - D. Councilman Muraira Ward C announcements and comments.
 - E. Councilman Brimage Ward D announcements and comments.
 - F. City Manager Tim Kelty announcements and comments.

- G. Updates on current infrastructure.
- H. Update on reports / concerns from Department heads.

CLOSED SESSION:

- 9. Executive Session regarding a.) (Potential Litigation) consultation with city attorney, b.) (Deliberations about Real Property), O.A. Fleming, and East End, c.) (Personnel Matters) city manager annual evaluation in accordance with Vernon's Texas Government Code Annotated, Chapter 551, Sections 551.071, 551.072, 551.074.

COUNCIL BUSINESS – REGULAR SESSION:

ADJOURNMENT:

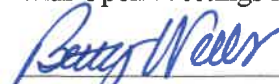
- 10. Adjourn.

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

ACCESSIBILITY STATEMENT This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the rear door of the City Hall, with 24 hours a day public access, 200 West 2nd Street, Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.


Betty Wells, City Secretary,
City of Freeport, Texas



City Council Agenda Item # 2

Title: Presentation of the Investment Report for the Quarter Ending June 30, 2021

Date: July 19, 2021

From: Cathy Ezell, Finance Director

Staff Recommendation:

This report is presented for informational purposes. No Council Action is required.

Item Summary:

This report reflects that on June 30, 2021, the City's total portfolio of \$20.06 million was managed in compliance with the PFIA and the City's investment policies.

Background Information:

The Public Funds Investment Act (PFIA), Texas Government Code, Chapter 2256 states that no less than quarterly, the Investment Officer(s) shall prepare and submit to the governing body a written report of investment transactions for all funds covered by the Act for the preceding reporting period. Presentation of this report fulfills that requirement.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party recommendation: N/A

Supporting Documentation:

Quarterly Investment Report



Quarterly Investment Report
April 1, 2021 - June 30, 2021


G/L Account	Description	Book Value	Current Interest Rate	Yield to Maturity	Maturity Date	Days to Maturity	Beginning Market Value for Period	Changes to Market Value	Ending Market Value for Period	Interest Paid YTD
Cash in Demand Accounts										
99-101-000	Operating Account	\$ 14,657,677	0.50%	0.50%	Demand	1	\$ 13,457,010	\$ 1,200,667	\$ 14,657,677	\$ 44,285
87-101-000	Clearing Fund 87	\$ 8,840	0.50%	0.50%	Demand	1	\$ 8,829	\$ 11	\$ 8,840	\$ 34
65-101-044	Debt Service	\$ 3,350	0.50%	0.50%	Demand	2	\$ 3,389	\$ (39)	\$ 3,350	\$ 13
Total Cash in Demand Accounts		\$ 14,669,867					\$ 13,469,228	\$ 1,200,639	\$ 14,669,867	\$ 44,332
Invested in Government Pools										
10-103-101	TexPool	\$ 5,391,912	0.01%	0.01%	Demand	1	\$ 5,391,748	\$ 164	\$ 5,391,912	\$ 2,495
Total Invested in Pools		\$ 5,391,912					\$ 5,391,748	\$ 164	\$ 5,391,912	\$ 2,495
TOTAL ALL INVESTMENTS		\$ 20,061,779					\$ 18,860,976	\$ 1,200,803	\$ 20,061,779	\$ 46,827


Investment Category	Book Value	Percentage	Weighted Average Maturity (Days)
Cash in Demand Accounts	\$ 14,669,867	73.12%	1.00
Government Pools	\$ 5,391,912	26.88%	1.00
Certificates of Deposit	\$ -	0.00%	0.00
TOTAL	\$ 20,061,779	100.00%	1.00

Investment schedules presented per the provisions of the Texas Code Chapter 2256 (Public Funds Investment Act) and the City's Investment Policy.

The City requires its depository banks to provide collateral for all deposits in excess of Federal Deposit Insurance. At the end of the quarter, the market value of collateral pledged by Baker Bond Accounting to the City was \$12.16M, 80% of deposits.

Unrealized gain/loss is the difference between the market value of the City's securities and what it paid for them. Gains and losses are realized only when a security is sold prior to maturity. Since it is the City's practice to hold all securities to maturity, it is unlikely that unrealized gains and losses will be realized. As of the end of the quarter, the City had no unrealized gains or losses.

Prepared By: 
 Cathy Ezell, Investment Officer Date

Verified By: 
 Giselle Hernandez, Investment Officer Date 7/13/21

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Tuesday, July 6, 2021 at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Brooks Bass: Absent
Councilman Jeff Pena
Councilman Jerry Cain
Councilman Mario Muraira
Councilman Troy Brimage

Staff: Tim Kelty, City Manager
Betty Wells, City Secretary
Chris Duncan, City Attorney
Cathy Ezell, Finance Director
Lance Petty, Public Works Director
Laura Tolar, Special Events Coordinator
LeAnn Strahan, Destinations Director
Courtland Holman, EDC Director
Henry Rivas, Building/Code Officer
Ray Garivey, Freeport Police Chief
Bob Cramer, Via Teleconference

Visitors: David McGinty
Manning Rollerson
Sabrina Brimage
Kenny Hayes
Sam Reyna
Julio Areunlo
Nicole Mireles
Pam Dancy
Gina Adams
Tommy Pearson
Barry Simmons

Visitors, Via Teleconference: Amanda Petty
Melissa Ashington (GLO)
Nick Irene (Facts) Teleconference
Genevieve Irene
Lila Diehl
Vander Williams
Kim Hammonds

Call to order.

Mayor Pro Tem, Cain called the meeting to order at 6:03 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation and Pledge was led by City Manager Tim Kelty.

CITIZENS' COMMENTS:

Members of the public are allowed to address the City Council at this time, and must include name and address. Note, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

Julio Areunlo 711 West 10th spoke to council of his concern on the Sanitary Sewer overflows. He said that over the last few months on 8th- 12th Streets there has been waste water backing up into the streets. He said that this is not good for kids that may be playing in this, and for pets that are walking through it. He asked if there is something the city can do. He said maybe pump or jet the lines. He said that something has to be done before something bad happens.

Councilman Brimage asked if this is something that Veolia can do to take care of this? He said that this is something that must be addressed soon, we have to get this fixed.

Nicole Mireles said that Veolia can use a vac truck and suck up the drains, she said that this does help.

Councilman Pena said this is something that needs a remedy.

Manning Rollerson spoke to council about the pumps that Councilman Brimage had placed a few years ago, he said that this was a good idea. Mr. Rollerson spoke of his daughter's apartment, and a video he has of the Director of Building and Code. He said that the city does not take care of its residents. He said that issue with the apartment has been going on for two years.

Pam Dancy 313 S. Front Street spoke to council about the flooding and drainage issue she has at her property. She said that she has a meeting set up with the City Manager, Public Works Director and Jerry Meeks with Veolia on Thursday. She said that the people that have taken the oaths to serve and protect the citizens need to start doing something. Ms. Dancy said that she is not going anywhere and she needs this issue resolved. She said that she dug a trench to try and get the water to flow off of her property, but that it did not work. She said that this is Plan A, and she does have a Plan B. She said she just wants respect and her problem to be fixed.

CONSENT AGENDA

Item Number 2 was moved from Consent Agenda to Council Regular Agenda by Mayor Pro Tem, Cain.

Consideration and possible action on the approval of City Council meeting minutes from June 7, 2021.

On a motion by Councilman Pena, seconded by Councilman Muraira, with all present voting "Aye" 4-0 Council unanimously approved City Council meeting minutes of the Consent Agenda.

COUNCIL REGULAR AGENDA:

Consideration and possible action approving road closures for Kid Fest on August 7, 2021.

Destinations Director, LeAnn Strahan presented to council the approving the road closures for Kid Fest on August 7, 2021. She said that the street closures will be West and East Park closed at 2nd Street, Broad and 4th. She said that this will not affect traffic on 2nd and 4th Streets. She said the closure will begin at 8 A.M. and everything should be cleaned up by 6 P.M.

Councilman Pena asked if the splashpad will be on, and if there will be signage for the overflow parking? Ms. Strahan said that the splashpad should be on. She said there has never been signage for parking, she said that people park at City Hall and behind Barcadia.

Councilman Muraira asked if Mr. McDonald with Barcadia will have a problem with customers not being able to park at his establishment. Ms. Strahan said that they reach out to the business owners, and they have never had an issue of complaints before.

On a motion by Councilman Pena, seconded by Councilman Muraira, with all present voting "Aye" 4-0 Council unanimously approved the road closures for Kid Fest on August 7, 2021.

Public Hearing: and possible action on PICO SUBDIVISION A 3 Lot Subdivision Composed of an 11.010 Acre Tract (Called tract 9-A) And an 11.010 Acre Tract (Called Tract 13-B) Conveyed to Edison G. Pico And Luis R. Pico Recorded in County Clerk's File 17-036500 of the Brazoria County Official Records Out of A called 400.006 Acre Tract Situated in the S. F. Austin 3 Labors Abstract 30 And the J. S. all Survey, Abstract 217 Brazoria County Texas May 2021.

Mayor Pro Tem Cain opened the Public Hearing at 6:29.

City Manager Tim Kelty presented to council possible action on PICO SUBDIVISION A 3 Lot Subdivision Composed of an 11.010 Acre Tract (Called tract 9-A) And an 11.010 Acre Tract (Called Tract 13-B) Conveyed to Edison G. Pico And Luis R. Pico Recorded in County Clerk's File 17-036500 of the Brazoria County Official Records Out of A called 400.006 Acre Tract Situated in the S. F. Austin 3 Labors Abstract 30 And the J. S. all Survey, Abstract 217 Brazoria County Texas May 2021. Mr. Kelty said that this was approved by the Planning and Zoning.

Public Hearing was closed at 6:32 on a motion by Councilman Brimage, seconded by Councilman Muraira.

On a motion by Councilman Brimage, seconded by Councilman Muraira, with all present voting "Aye" 4-0 Council unanimously approved PICO SUBDIVISION A 3 Lot Subdivision Composed of an 11.010 Acre Tract (Called tract 9-A) And an 11.010 Acre Tract (Called Tract 13-B) Conveyed to Edison G. Pico And Luis R. Pico Recorded in County Clerk's File 17-036500 of the Brazoria County Official Records Out of A called 400.006 Acre Tract Situated in the S. F. Austin 3 Labors Abstract 30 And the J. S. all Survey, Abstract 217 Brazoria County Texas May 2021.

Public Hearing: and possible action on GAYLE LOT 15C SUBDIVISION A 2 Lot Subdivision of the Arpen Investments, Inc. Called 5.00 Acre Tract Recorded in County Clerk's File 12-058719 of the Brazoria County Official Records Situated in the J. E. Groce 5 League Grant Abstract 66 Brazoria County, Texas April 2021.

Mayor Pro Tem Cain opened Public Hearing at 6:34.

City Manager Tim Kelty presented to council possible action on GAYLE LOT 15C SUBDIVISION A 2 Lot Subdivision of the Arpen Investments, Inc. Called 5.00 Acre Tract Recorded in County Clerk's File 12-058719 of the Brazoria County Official Records Situated in the J. E. Groce 5 League Grant Abstract 66 Brazoria County, Texas April 2021. He said that this was approved by the Planning and Zoning.

Manning Rollerson asked if the City is responsible for the drainage? Tim Kelty said "no".

Councilman Brimage made a motion to close the Public Hearing, seconded by Councilman Pena, with all present voting "Aye" Mayor Pro Tem Cain closed Public Hearing at 6:35.

On a motion by Councilman Brimage, seconded by Councilman Muraira, with all present voting "Aye" 4-0 Council unanimously approved GAYLE LOT 15C SUBDIVISION A 2 Lot Subdivision of the Arpen Investments, Inc. Called 5.00 Acre Tract Recorded in County Clerk's File 12-058719 of the Brazoria County Official Records Situated in the J. E. Groce 5 League Grant Abstract 66 Brazoria County, Texas April 2021.

Consideration and possible action on Resolution No. 2021-2696 appointing a member to the Board of Adjustments.

City Manager, Tim Kelty presented Resolution No. 2021-2696 appointing a member to the Board of Adjustments. Mr. Kelty said this board has two vacancies, he said that we have an application from Barry Simmons to serve on this board.

On a motion by Councilman Brimage, seconded by Councilman Muraira, with all present voting "Aye" 4-0 Council unanimously approved Resolution No. 2021-2696 appointing Barry Simmons to the Board of Adjustments.

Consideration and possible action approving Task Authorization # 18 of concrete streets.

This item was tabled until the next meeting by Mayor Pro Tem Cain.

Councilman Muraira asked if the repair to streets McNeil to Munson could be shortened, and just repair what needs to be fixed. He said that this will cost less. He said that he would like to add Yellowstone to North Ave. N to Ave O, and repair what really needs the repair. Mr. Kelty asked if this is something that can be done in house? Mr. Petty said yes, but he will look at it to be certain. Councilman Muraira said that he likes the idea of doing in house, but said that he wants to make sure it is in the time line with the other streets.

David McGinty asked about Hickory and West Brazos, and West 1st he said these are horrible. He said that he spoke with Mr. Kelty. Mr. Kelty said that the County will begin the work on these streets this week.

Councilman Pena asked if the damage to these streets are from adding the curbs? He said that they seem to be getting worse since the curbs were added.

Julio Areunlo, 711 West 10th spoke to council about the repairs done on 10-12th Streets, he said that the city needs to follow up on the repairs after the contractors do the work. He said the streets have cracks already.

Councilman Brimage said Sorrell Construction is the company that did the work on these concrete streets, about two years ago.

Manning Rollerson asked Councilman Pena which streets will be done for Ward A. Councilman Pena said that he is hoping to have a map on the next meeting so that this can be determined. He said that he does have focus on 2nd Street. He said that he has had conversation with Tim Kelty.

On a motion by Councilman Brimage, seconded by Councilman Muraira, with all present voting "Aye" 4-0 Council unanimously approved to table this item until the next meeting.

Consideration and possible action approving Ordinance No. 2021-2634, amending Sections 50.06 of the Code of Ordinances of said City to increase the rates for garbage and collection and disposal rates. Containing Savings Clauses, Containing a Severance Clause.

Finance Director Cathy Ezell, presented to council Ordinance No. 2021-2634, amending Sections 50.06 of the Code of Ordinances of said City to increase the rates for garbage and collection and disposal rates. Containing Savings Clauses, Containing a Severance Clause. She said that this needs to be done because rates have not been adjusted in two years, and cost have risen. As a result, the city is losing \$2500.00 a month which is \$30,000.00 a year.

Councilman Brimage said that he cannot support raising rates and pass it on to the citizens with the service being provided. He said that the service provided is horrible. Councilman Brimage said he does not want to charge the citizens more, for the service that this company provides.

Councilman Cain said that he does not feel comfortable raising the rates now. Because we will be going out for bids on a new contract and what if the rates are higher than they are now, he recommended waiting until a new contract was signed.

Councilman Pena said he would rather this come from the General Fund, instead of going to the citizens.

On a motion by Councilman Brimage to take no action, seconded by Councilman Pena, with all present voting "Aye" Council unanimously approved to take no action on this item.

Consideration and possible action approving the designation of electing a Chairman to the TIRZ Board.

Freeport EDC Director, Courtland Holman presented to council the possible action approving the designation of electing a Chairman to the TIRZ Board. He said that Nicole Mireles has stepped up and said that she will volunteer to be the Chairman to the TIRZ Board.

Nicole Mireles said that she is disappointed that no one from the board stepped up to serve. She said that she has been reading up on the TIRZ, and she will need help on this, she is learning but she will need help. Nicole Mireles asked who put this together? Mr. Kelty said that Travis James has been working with the EDC Board to put this together.

Councilman Pena said that he was out of town, and he is willing to serve on this Board if Ms. Mireles does not want to.

Councilman Brimage said that he doesn't like that this is just focused to the EDC. He said that we need to use transparency and continue to move forward. He asked if the TIRZ Board is separate from the EDC

Meeting? Courtland Holman said “yes”. Councilman Brimage said that he wants to see this move forward and be used effectively.

Councilman Muraira asked when the meeting is set for? Mr. Holman said he has not set a meeting yet.

Councilman Cain asked Councilman Pena if he wanted to be considered for the position on the TIRZ Board? Mr. Pena said that he just wanted Ms. Mireles to know that he was interested, but he was out of town.

On a motion by Councilman Muraira, seconded by Councilman Brimage, with all present voting “Aye” 4-0 Council unanimously approved to appoint Nicole Mireles as Chairwoman to the TIRZ Board.

WORK SESSION:

Councilman Pena said that the drainage in Ward A is a daily problem, he said that it is a real danger. He spoke about the property south of 9th Street that he believes is owned by Eric Hayes, he said that he built up this land and it is causing flooding of the property around this property. He asked what is the drainage policy? He asked if this was properly permitted to change the grade of the soil. Mr. Kelty said that there was not a permit issued, he said that he was not aware of this happening and it will be looked into tomorrow. Councilman Pena said that this is hurricane season and it can be disastrous.

Councilman Cain said that he wants to commend the Public Works Department for making sure the streets are draining, during these rain events. He asked is there something we can do to come up with for the time being to remedy this I & I? Mr. Petty said that this will be really difficult. He said that there is not much that we can really do. Councilman Cain asked about the lift station by Acacia, what is the status on the rehab? Lance Petty said that the temporary pump is there, four pumps are operational waiting on the fifth pump, plus the bypass pump. Councilman Brimage said that if the pumps are running we do not have this problem. He asked do we need to adjust the floats? He said that we need to make sure that the pumps are running, and see what needs to be cleaned out.

Councilman Muraira asked what is the timeline for the I & I? Mr. Kelty said that the I&I issue will be addressed through the \$6 million grant from GLO but that will take time and best-case scenario will start construction mid to late 2022. However, he hopes to get a head start on the issue and have at the next council meeting an engineering task authorization for six to eight blocks to replace the sewer lines. Councilman Muraira asked if the city can do anything for apartment tenants? He said that the resident with the AC issue has been brought up at the last three meetings by Mr. Rollerson, he asked is there anything that the city can do? Mr. Duncan said that the city goes by the code, he said that the lease should have requirements for the tenant, as well as the landlord. Mr. Rivas with the Building/Code Department, said that the code talks of heating, he said that he is not sure of cooling, but he will look into this. Councilman Pena said that most leases say that the landlord must repair the AC in a timely manner. He said that we may want to consider a Housing Department to work along side the Code Department. He asked if we will do anything for the apartment? Mr. Duncan said that this is a civil issue and may have to go to JP Court. He said that there is no way that the city can fight the citizens lawsuits. Councilman Muraira asked when the library will be opening? Mr. Petty said that the city has done our part, he said that he has not heard anything from the library. Councilman Muraira also spoke of the alley between 4th and 5th Street. He said that there is a lot of trash. He said that it looks like people are just throwing their trash between 4th and 5th. Councilman Muraira said that there are cars driving through this area, and this is causing muds tracks. He said that he is not sure if code can do anything out here. Councilman Muraira said 4th Street has cars parked and the trash trucks are unable to get down the road, so the trash is not being picked up.

Councilman Brimage said that he did not have anything.

City Manager Tim Kelty said that the demos are moving forward. He said that the Parking Ordinance is starting to be enforced. He said that the Rental Inspection Program will probably be delayed for a little bit. Councilman Pena said that this will be something that will take some time, he said that this will be a whole new department. Councilman Pena said that we have a huge sewer problem, he said that we need to hold our City Contractor Veolia accountable, and get them replaced. Councilman Pena asked Chief Garivey about the incident with the Police Officer that Manning Rollerson spoke of. He asked if this was looked into, Chief Garivey said “yes and there was nothing to this”.

Update on reports / concerns from Department heads

Open session was closed at 7:42 pm and Council entered into Executive Session.

CLOSED SESSION:

Executive Session regarding a.) (Potential Litigation) consultation with city attorney b.) (Deliberations about Real Property), O. A. Fleming, and East End, in accordance with Government Code Annotated, Chapter 551, Sections 551.071, 551.072, 551.074.

REGULAR SESSION

Mayor Pro Tem Cain reconvened regular session at 8:09 P.M.

There was no action taken from executive session.

Adjourn

On a motion by Councilman Brimage, seconded by Councilman Muraira, with all present voting “Aye”, Mayor Bass adjourned the meeting at 8:09 P.M.

Mayor, Brooks Bass
City of Freeport, Texas

City Secretary, Betty Wells
City of Freeport, Texas



City Council Agenda Item # 4

Title: Consideration of Resolution No. 2021-2697 authorizing participation with TCUC for intervention in Centerpoint Rate Making Case related to HB 1520.

Date: July 19, 2021

From: Tim Kelty, City Manager

Staff Recommendation: Staff recommends approval of resolution and participation with TCUC in the rate making case

BACKGROUND

On June 16, 2021, Governor Greg Abbott signed House Bill 1520, which directs the Railroad Commission of Texas and the Texas Public Finance Authority to work together to issue bonds, the proceeds of which gas utilities would use to pay for the extraordinary cost of natural gas charged ratepayers during the winter storm of February, 2021.

HB 1520 provides financial relief to gas utilities that choose to apply for the bonds by potentially providing a low-cost source of financing to fulfill outstanding obligations to natural gas suppliers. Any bonds issued under the authority of HB 1520 are to be secured by a mandatory charge on each gas-utility customer's bill and revenue from such mandatory charge is to be dedicated to paying off the bonds. The bonds would allow customers to pay over an extended period, rather than potentially through a single billing statement, for the extraordinary cost of gas consumed during the winter storm of February, 2021. The amount of debt to be issued to pay the gas utilities and in turn the natural-gas suppliers is estimated to be in the range of \$4 billion to \$5 billion.

To implement HB 1520, the Railroad Commission issued a "Notice to Operators" to all gas utilities in the State directing all gas utilities that elect to participate in the debt financing of their extraordinary gas purchased during the winter storm of February, 2021, to submit their applications to the Railroad Commission by July 30, 2021.

RAILROAD COMMISSION PROCEEDINGS

The applications the gas utilities will file with the Railroad Commission is expected to be voluminous and will include data related to each gas utility's costs of gas, its practices regarding the purchase of natural gas, including any financial-hedging instruments and gas-storage practices the utility employs, the costs of transportation of

the natural gas, and carrying costs (that is, interest charges) the utilities will seek to recover for payments each utility may have made to the natural-gas suppliers between receipt of the invoice for the natural gas, and the time the utility is “reimbursed” for those payments.

After the Railroad Commission issues its order establishing the amount of costs to be financed, it will direct the Texas Public Finance Authority to issue bonds secured by mandatory charges imposed on each customer’s gas-utility bill. All costs related to the issuance of any bonds, including the cost of natural gas and the underwriting costs for issuance of the bonds, are to be recovered through rates charged end-use customers, including the City as an end-use customer.

The proceeding at the Railroad Commission to implement HB 1520 will involve complex regulatory, financing, and gas-purchase practices requiring special expertise in these areas.

REPRESENTATION

In matters involving gas-utility rates, including CenterPoint Entex’s (“CenterPoint”) most recent rate case, the law firm of Herrera Law & Associates, PLLC (through Mr. Alfred R. Herrera) has previously represented the City and its participation in the coalition of cities known as the “Texas Coast Utilities Coalition of Cities” (“TCUC”). The accompanying Resolution authorizes retention of Herrera Law & Associates as Special Counsel, the City’s continued participation in the TCUC coalition, and participation in proceedings related to implementation of HB 1520 before the Railroad Commission of Texas and the Texas Public Finance Authority, and appeals, if any, related to those agencies’ actions and decisions.

INTERVENTION AT THE RAILROAD COMMISSION OF TEXAS

The Railroad Commission established July 30, 2021, as the date by when gas utilities that elect to finance their gas costs to file their respective applications with the Railroad Commission. It is important to participate in these proceedings because the Railroad Commission’s decisions will impact future rates customers within the City will pay for gas-utility service. Thus, the accompanying Resolution authorizes intervention in proceedings at the Railroad Commission and as may be necessary, at the Texas Public Finance Authority, related to implementation of HB 1520, as well as appeals taken, if any, from those agencies’ actions and decisions.

EXPENSES

In ratemaking proceedings, cities by statute are entitled to recover their reasonable rate case expenses from the utility. Thus, to the extent proceedings to implement HB 1520 are a ratemaking proceeding, the City would seek reimbursement of its expenses from the gas utility; and to that extent, the accompanying Resolution directs CenterPoint to

reimburse TCUC's expenses on a monthly basis based on presentation of invoices from the cities. Special Counsel and consultants engaged on matters related to the proceedings before the Railroad Commission will submit monthly invoices to the cities for review before being submitted for reimbursement.

It is Special Counsel's understanding that the gas utilities may not agree that the proceedings to implement HB 1520 is a ratemaking proceeding entitling cities to be reimbursed for their expenses.

RECOMMENDATION

It is important that the City intervene in the Railroad Commission's proceedings related to implement HB 1520 and related proceedings to exercise its due diligence as a regulatory authority as well as to protect its and its citizens' interests as ratepayers.

The City should continue its participation in TCUC; intervene in proceedings at the Railroad Commission and related proceedings and/or appeals, if any; retain the law firm of Herrera Law & Associates, PLLC to represent the City's interest in matters related to the Railroad Commission's proceedings regarding implementation of HB 1520 and related proceedings; and to retain consultants necessary to assist Special Counsel in its review of the gas utilities' applications submitted to the Railroad Commission related to implementation of HB 1520 and related proceedings.

Supporting Documentation: Resolution

RESOLUTION NO. 2021-2697

RESOLUTION BY THE CITY OF FREEPORT, TEXAS (“CITY”) AUTHORIZING THE CITY TO PARTICIPATE AS PART OF A COALITION OF CITIES IN PROCEEDINGS TO BE HELD BY THE RAILROAD COMMISSION OF TEXAS RELATED TO IMPLEMENTATION OF HOUSE BILL 1520; AUTHORIZING THE HIRING OF ATTORNEYS AND CONSULTANTS; DIRECTING THE ACTIVITIES OF LAWYERS AND CONSULTANTS REGARDING THE RAILROAD COMMISSION’S HB 1520 PROCEEDINGS; REQUIRING REIMBURSEMENT OF REASONABLE LEGAL AND CONSULTANT EXPENSES TO THE EXTENT ALLOWED BY LAW; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, on June 16, 2021, Governor Greg Abbott signed House Bill 1520, which directs the Railroad Commission of Texas and the Texas Public Finance Authority to work together to issue bonds, the proceeds of which gas utilities would use to pay providers of natural gas, for gas provided to gas utilities during the winter storm of February, 2021; and

WHEREAS, HB 1520 provides financial relief to gas utilities that choose to apply for the bonds by potentially providing a low-cost source of financing to fulfill outstanding obligations to natural gas suppliers; and

WHEREAS, any bonds issued under the authority of HB 1520 are to be secured by a mandatory charge on each gas-utility customer’s bill and revenue from such mandatory charge is to be dedicated to paying off the bonds; and

WHEREAS, the bonds would allow customers to pay over an extended period, rather than potentially through a single billing statement, for the extraordinary cost of gas consumed during the winter storm of February, 2021; and

WHEREAS, the amount of debt to be issued to pay the gas utilities and in turn the natural-gas suppliers is estimated to be in the range of \$4 billion to \$5 billion; and

WHEREAS, on or after June 16, 2021, the Railroad Commission issued a “Notice to Operators” to all gas utilities in the State directing all gas utilities that elect to participate in the debt financing of their extraordinary costs for natural gas purchased during the

winter storm of February, 2021, to submit their applications to the Railroad Commission by July 30, 2021; and

WHEREAS, the information the gas utilities are expected to submit with their respective applications will include a voluminous amount of data related to each gas utility's costs of gas, its practices regarding the purchase of natural gas, including any financial-hedging instruments and gas-storage practices the utility employs, the costs of transportation of the natural gas; and

WHEREAS, after the Railroad Commission issues its order establishing the amount of costs to be financed, it will direct the Texas Public Finance Authority to issue bonds secured by mandatory charges imposed on each customer's gas-utility bill; and

WHEREAS, all costs related to the issuance of any bonds, including the cost of natural gas and the underwriting costs for issuance of the bonds are to be recovered through rates charged end-use customers, including the City; and

WHEREAS, pursuant to Utilities Code § 103.023(a) the City has standing in each case before the Railroad Commission that relates to a gas utility's rates and services in the municipality; and

WHEREAS, the City has the authority under Utilities Code § 103.023(a) to participate in ratemaking proceedings and engage consultants and attorneys to advise and represent the City and assist in litigation before a regulatory authority, or a court; and

WHEREAS, to the extent the Railroad Commission's proceeding(s) to implement HB 1520 comprise a ratemaking proceeding, the gas utility shall reimburse the City for the reasonable cost of the services of a person engaged under Utilities Code § 103.022 to the extent the applicable regulatory authority determines is reasonable; and

WHEREAS, the Railroad Commission has indicated that it may address in a single, consolidated proceeding all applications submitted by the gas utilities that elect to participate in the debt financing of their extraordinary costs for natural gas purchased during the winter storm of February, 2021, including Atmos Energy, CenterPoint Entex, and Texas Gas Service; and

WHEREAS, to maximize the efficient use of resources and expertise in reviewing, analyzing, and investigating a gas utility's application to change its rates and/or impose charges on ratepayers, the City has in the past joined with other local regulatory authorities to form the Texas Coast Utilities Coalition of Cities" ("TCUC") and hereby continues its participation in TCUC;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS THAT:

Section 1. The findings set out in the preamble are in all things approved and incorporated herein as if fully set forth.

Section 2. The City continues its participation with other cities in a coalition of cities known as the Texas Coast Utilities Coalition of Cities" ("TCUC") with the understanding that the Steering Committee of TCUC is to provide direction and guidance to Special Counsel representing said cities.

Section 3. The City authorizes participation and intervention in proceedings at the Railroad Commission of Texas and the Texas Public Finance Authority related to proceedings to implement House Bill 1520, as well as appeals taken, if any, from those state agencies' actions and decisions.

Section 4. The City directs Herrera Law & Associates, PLLC as Special Counsel to represent the City with regard to proceedings to implement House Bill 1520 and related proceedings before local and state regulatory authorities and any court of law and authorizes Special Counsel to engage such experts as may be reasonably necessary for review and evaluation of applications submitted by a gas utility, including Atmos Energy, CenterPoint Entex, and Texas Gas Service, related to House Bill 1520.

Section 5. To the extent the Railroad Commission's proceedings to implement House Bill 1520 comprise a ratemaking proceeding, CenterPoint shall reimburse the City on a monthly basis, for the reasonable costs of attorneys and consultants and expenses related thereto, upon the presentation of invoices reviewed by the TCUC's Steering Committee.

Section 6. A copy of this resolution shall be sent to Mr. Alfred R. Herrera, Herrera Law Associates, PLLC, 4524 Burnet Road., Austin, Texas 78756.

Section 7. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 8. This resolution shall become effective from and after its passage.

PASSED AND APPROVED this _____ day of _____, 2021.

Brooks Bass
Mayor

ATTEST:

Betty Wells,
City Secretary



City Council Agenda Item # 5

Title: Consideration of approval of Task Authorization #18 for engineering and bidding of concrete Streets.

Date: July 19, 2021

From: Tim Kelty, City Manager
Lance Petty, Public Works Director

Staff Recommendation: Staff recommends council approve the Task Authorization #18 for engineering of the proposed list of streets.

Item Summary: We are proposing a Task Authorization with Freese and Nichols engineering and bidding of streets discussed previously. Under this Authorization surveying and engineering would begin immediately and timing of bidding would be scheduled to coincide with completion of the streets that are slated to be bid and start construction late this year. It is anticipated that Bids would be opened and considered by Council in June of next year which is when the first round of Concrete streets are planned for completion

The list includes the following proposed concrete streets in no particular order:

- 9th Street, from Yaupon to Dixie.
- 10th Street, from Magnolia to Cedar
- 11th Street, from Magnolia to Velasco
- 12th Street, from Magnolia to Velasco
- N. Avenue G, from Travis to Yellowstone.
- N. Avenue A, from Fisher to Dezavala.
- W. 2nd Street, (North side of Blvd.) from 288 to Arbutus St.

Background Information: None.

Special Considerations: This proposal includes 8,500 linear feet of concrete road replacement, which is estimated to cost \$4 million. Because of the volume of roads included, this represents two years' worth of concrete street replacement, and may be broken into 2 phases for fiscal years 2021/22 and 2022/23.

Financial Impact: The cost of construction for these streets is estimated at \$4million and would be covered over the next two years by a combination of 2020 Bond funding and supplemented with funding from the General Fund. The total cost of Task authorization #18 is \$426,380. If it is implemented in two phases, there could be additional costs of \$28,720 for additional bidding and construction management costs.

Board or 3rd Party recommendation: None

Supporting Documentation: Map identifying recommended streets, Task authorization #18 with supporting documentation.

City of Freeport Conc. Street Reconst Phase 2

Add-on Streets



N Ave G: Travis to Yellowstone
(approx 1,200')

N Ave A: Fisher to De Zavala
(approx 460')

N Ave B: McNeal to Munson
(approx 450')

W 2nd St: East of SH 288 to Arbutus
(approx 1,325') - North half of Blvd

10th St: Magnolia to Cedar
(approx 920')

9th St: Yaupon to Dixie
(approx 800')

11th St: Magnolia to Velasco
(approx 1,800')

12th St: Magnolia to Velasco
(approx 1,800')

Original Streets:

- 9th St: Yaupon to Dixie (approx 800')
- 10th St: Magnolia to Cedar (approx 920')
- 11th St: Magnolia to Velasco (approx 1,800')
- 12th St: Magnolia to Velasco (approx 1,800')
- N Ave G: Travis to Yellowstone (approx 1,200')

Add-on Streets:

- N Ave A: Fisher to De Zavala (approx 460')
- N Ave B: McNeal to Munson (approx 450')
- W 2nd St: East of SH 288 to Arbutus (approx 1,325') - North half of Blvd



PROFESSIONAL SERVICES AGREEMENT – ATTACHMENT A
TASK AUTHORIZATION #18

City of Freeport
City Hall
200 West 2nd Street
Freeport, TX 77541

FNI PROJECT PROJECT/PHASE/TASK
DATE: 7/15/2021

This authorization is in accordance with the terms and conditions outlined in the Extended Master Agreement executed on June 21, 2021 and expires on June 30, 2022.

Project Name: Concrete Streets Reconstruction – Phase 2

Description of Services: Seven (7) Streets Reconstruction: 1) 9th St: Yaupon to Dixie; 2) 10th St: Cedar to Magnolia; 3) 11th St: Velasco to Magnolia; 4) 12th St: Velasco to Magnolia; 5) N Ave. G: Travis to Yellowstone; 6) N Ave A: Fisher to De Zavala; 7) 2nd St (North Side): SH 288 to Arbutus St; for an approximate total length of 8,760'. Engineering Services are described in Attachment B.

Deliverables: Construction Plans and Technical Specifications

Schedule: Final construction plans to be completed within 360 days of Notice to Proceed, approximately 60 days for bid & award phase, and 365 days estimated for construction.

Compensation shall be: A lump sum amount of Four Hundred Twenty-Six Thousand Three Hundred-Eighty Dollars (\$426,380) for the Design, Bid, Construction, Surveying, and Geotechnical services. A budget of Eighteen Thousand Seven Hundred-Twenty Dollars (\$18,720) for As-Needed Additional Construction Services. A budget of Ten Thousand Dollars (\$10,000) for project miscellaneous expenses and ADA compliance review and inspection. Total Project budget Four Hundred Fifty-Five Thousand One Hundred Dollar (\$455,100).

All other provisions, terms and conditions of the Professional Services Agreement which are not expressly amended shall remain in full force and effect.

FREESE AND NICHOLS, INC.

CITY OF FREEPORT, TEXAS

BY: 

BY: _____

Mehran (Ron) Bavarian, PE
Print Name

Print Name

TITLE: Associate

TITLE: _____

DATE: 7-15-21

DATE: _____

Attachment B
City of Freeport
Concrete Streets Reconstruction Program (Phase 2)
Task Order #18
SCOPE OF SERVICES

Project Understanding:

For City has selected seven (7) concrete streets to be reconstructed for Phase 2. These streets and limits are:

1. 9th St: Yaupon to Dixie.
2. 10th St: Cedar to Magnolia
3. 11th St: Velasco to Magnolia
4. 12th St: Velasco to Magnolia
5. N Ave. G: Travis to Yellowstone
6. N Ave A: Fisher to De Zavala
7. 2nd St (North side of Blvd): SH 288 to Arbutus St.

Approximate total length is 8,310'. The proposed streets footprint will stay the same. Program will also remove and replace water and sanitary sewer lines within the limits of each street limits if they deemed necessary due to age, location, and history of operational issues. Existing storm sewers and inlets within the limits of each street will also be replaced if deemed necessary. FNI will provide separate quantities for any street City may choose to bid as Alternate.

TASK A: FINAL DESIGN

A1. Project Management

FNI will provide overall project management and administration, quality control/quality assurance reviews, monthly reporting, monthly invoicing, sub consultants coordination and contracting. FNI will perform one (1) site visit to verify existing site conditions. FNI will review available as-built plans to incorporate into the design.

A2. Roadway Reconstruction

For all seven (7) street reconstructions, FNI will design and prepare drawings, specifications, and construction contract documents of the proposed improvements including:

- Coordinate with the survey sub consultant to conduct topographical survey and prepare mapping for the project sites.
- Coordinate with the geotechnical sub consultant to conduct the geotechnical borings and study.
- Prepare Plan & Profile sheets for reconstruction of the existing pavements on all 7 streets.

- Design of removal and replacement of all driveways within the streets Right-of-Way, as deemed necessary to tie-in drives to new pavement.
- Replacement of all curb inlets and associated storm sewer pipes within the footprint of each reconstructed street.
- Design for removal and replacement of sidewalks within project corridors.
- Design for removal and replacement of sanitary sewer and water lines crossing the streets.
- Stormwater pollution prevention plans & details.
- Provide traffic control plans and phasing & details for all street reconstructions.
- Provide pavement markings & signage plans & details, as necessary.
- Provide summary of quantities for each street.
- Prepare Technical Specifications and Bid Proposal
- Prepare & update construction cost estimates for each street.
- Conduct existing utilities coordination and assessment. Coordinate with City and utility companies for any relocation deemed necessary.

TASK B: BID PHASE

B1. Assist in Securing Bids

Assist City in securing bids. Provide a Notice to Bidders to the City to use in notifying construction news publications and publishing appropriate legal notice. The cost for publications shall be paid by City.

B2. Provide Bid Documents

Provide Bid Documents in electronic format (pdf) for the City to utilize their electronic bid document distribution system. Post bid documents on CivCast for prospective bidders to download plans and submit questions.

B3. Respond to bidder questions

Assist City by responding to questions and interpreting bid documents. Prepare and issue addenda to the bid documents to plan holders if necessary.

B4. Pre-Bid Conference

Conduct a pre-bid conference for the construction projects and coordinate responses with City. Response to the pre-bid conference will be in the form of addenda issued after the conference.

B5. Review Bids and Recommend Award

Assist the City in the opening, tabulating, and analyzing the bids received. Review the qualification information provided by the apparent low bidder to determine if, based on the information available, they appear to be qualified to construct the project. Recommend award of contract or other actions as appropriate to be taken by City. Pre-qualification of all prospective bidders and issuing a list of eligible bidders prior to the bid opening is an additional service. City will handle award of contract.

B6. Prepare Contract Documents

Upon award of contract by the Council, assist City in the preparation of Construction Contract Documents for construction contract. Provide three (3) sets of Construction Contract Documents which include information from the apparent low bidder's bid documents, legal documents, and addenda bound in the documents for execution by the City and construction contractor. Distribute three (3) copies of these

documents to the contractor with a notice of award that includes directions for the execution of these documents by the construction contractor. Additional sets of documents can be provided as an additional service.

TASK C: CONSTRUCTION PHASE

Upon completion of the bid phase services, FNI will proceed with the performance of construction phase administration services as described below. FNI will endeavor to protect City in providing these services however, it is understood that FNI does not guarantee the Contractor's performance, nor is FNI responsible for supervision of the Contractor's operation and employees. FNI shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor, or any safety precautions and programs relating in any way to the condition of the premises, the work of the Contractor or any Subcontractor. FNI shall not be responsible for the acts or omissions of any person (except its own employees or agents) at the Project site or otherwise performing any of the work of the Project.

C1. Pre-Construction Meeting

Attend pre-construction meeting to provide information and answer questions. FNI will provide and distribute five (5) copies of Conformed Plans and project Manual to Contractor, City, and Material Testing firm.

C2. Review Submittals and RFIs

Review and comment on Construction's submittals, RFIs, RCOs including coordination with City on Change Directives and Change Orders.

C3. Review Pay Applications

Review and approve monthly pay applications and coordinate with City for payment.

C4. Interpret Documents

Provide interpretive guidance for Contractor and City in resolution of problems.

C5. Site Visits

City will provide daily site visits and inspections. FNI will perform monthly site visits during construction to verify the contractor is in compliance with the general contract documents and project is progressing according to schedule and to discuss issues during construction.

C6. As-Needed Field Meetings & Issue Resolutions

A budget is proposed for as-needed field meetings and follow ups by FNI staff if City see it necessary for FNI to attend a field meeting to investigate, coordinate, and assist in resolution of any unforeseen field condition which may warrant changes to construction documents. This service will as be authorized by the City. FNI will not exceed this budget without prior approval of the City.

C8. Substantial & Final Completion Inspections

Coordinate with City and Contractor to review progress of work for the Substantial Completion inspection and preparation of the Punch List. Coordinate on completion of Punch List items. Conduct Final Completion inspection. Issue both Certificate of Substantial Completion and Final Acceptance.

C9. Final Payment

Upon completion of the Final Completion inspection, issue letter to City recommending acceptance and release of final payment.

C10. Record Drawings

Provide Record Drawings from Contractor's As-Built in electronic format (CD) and hard copy (1 copy)

Summary of Meetings & Site Visits

- Initial Existing Condition Site Visit & Assessment.
- Design & Utility Coordination Meetings as needed during design phase.
- Pre-Bid Meeting.
- Pre-Construction Meeting.
- Construction duration monthly site visits as defined above.
- Field Meetings on as-needed basis.
- Substantial & Final Completion Inspections.

Summary of Deliverables

- 60% Design
- 90% Design
- 100% Design

TASK D: SPECIAL SERVICES

D1. Surveying

Sub consultant, Wilson Survey Group., will provide surveying for topography, mapping, and utilities, & drainage infrastructure on the 7 streets totaling approximately 8,310' for the purpose of design. See attached sub consultant proposal for more details.

D2. Geotechnical Study

Sub consultant, Terracon, Inc. will provide geotechnical boring and study consisting of 11 – 5' deep borings, traffic Control (if not provided by City), utility one-call service, analysis and engineering recommendations. See attached sub consultant proposal for more details.

D3. As-Needed Field Meetings & Issue Resolutions

A budget is proposed for as-needed field meetings and follow ups by FNI staff if City see it necessary for FNI to attend a field meeting to investigate, coordinate, and assist in resolution of any unforeseen field condition which may warrant changes to construction documents. This service will be provided, as authorized by the City. FNI will not exceed this budget without prior approval of the City.

TASK E: PROJECT MISC. EXPENSES

E1. Miscellaneous Project Expenses & ADA Compliance Reviews

FNI is proposing a Not-to-Exceed budget for travel mileage to project site, reproductions, deliveries, ADA Compliance review and post construction inspection by a 3rd Party firm.

SUMMARY OF SCHEDULE

FNI is authorized to commence work on the Project upon execution of this Agreement and agrees to complete the services as follows:

- 60% Design, Survey, & Geotechnical Study – 210 Days after Notice to Proceed.
- 90% Design & Technical Specifications – 90 Days after receipt of City Comments on 60% Design.
- 100% Design & Construction Documents - 60 Days after receiving City Comments on 90% Design.
- Estimated 60 days for Bid, Award, & Contracting.
- Estimated 365 days for Construction Phase.

If FNI's services are delayed through no fault of FNI, FNI shall be entitled to adjust contract schedule consistent with the number of days of delay. These delays may include but are not limited to delays in City or regulatory reviews, delays on the flow of information to be provided to FNI, governmental approvals, etc. These delays may result in an adjustment to compensation.

SUMMARY OF FEES

FNI shall perform the proposed scope of services based on Terms and Conditions and Rates set in the Master Agreement. FNI proposes to complete the design, bid, construction administration, surveying, and geotechnical study for a lump sum fee of \$426,380. The budget for As-Needed hourly basis for Additional Construction Phase services is \$18,720. The budget for project miscellaneous expenses and ADA compliance review and inspection is \$10,000. Total budget for the project is \$455,100. A breakdown of the fees by tasks is as follows:

City of Freeport City Street Reconstruction (Phase 2) Summary of Fee by Task	
TASK A: DESIGN PHASE	\$262,200
TASK B: BID PHASE	\$10,700
TASK C: CONSTRUCTION ADMINISTRATION PHASE	\$58,000
TASK D1: SURVEYING (SUB) PLUS 10%	\$67,650
TASK D2: GEOTECHNICAL (SUB) PLUS 10%	\$27,830
TASK D3: ADDITIONAL CONSTRUCTION PHASE SERVICES (AS-NEEDED)	\$18,720
TASK E: PROJECT MISC. EXPENSES	\$10,000
Project Total	\$455,100



THE WILSON SURVEY GROUP, INC.
PROFESSIONAL LAND SURVEYORS

July 13, 2021

Freese and Nichols, Inc.
11200 Broadway Street
Offices West, Suite 2320
Pearland, Texas 77584

Attn: Mr. Mehran Bavarian, P.E.
Via email: mb@freese.com

Revised to 7 streets per City request 7-14-21

**RE: Topographic Surveys on Portions of Eight (8) Streets to be
Reconstructed In Freeport, Brazoria County, Texas**

Mr. Bavarian,

This letter is our proposal to provide surveying and mapping services in connection with the Topographic Surveys on portions of eight (8) streets to be reconstructed in Freeport, Brazoria County, Texas. Based on our discussion and the information you provided, The Wilson Survey Group (WSG) proposes the following scope of work for each site:

Note: The Topographic Survey will extend from right-of-way line to right-of-way line along each street segment except for West 2nd Street from S.H. 288 to Arbutus.

Project Scope of Work:

1. Establish Temporary Benchmarks (TBMs) along the project routes using City of Freeport Control Monumentation based on NAVD88. TBMs will typically be marked on power poles and/or fire hydrants to help preserve them through the construction phase of this project.
2. Establish horizontal control points along the project routes based on the Texas Coordinate System, NAD83, South Central Zone.
3. Work with Freese-Nichols and the City of Freeport to have all of the underground utilities marked by the owners of the utilities by contacting 811 One Call.
4. Locate all visible improvements within the Project Areas, including but not limited to all paving, inlets, manholes, valves, fire hydrants, signs, fences, culverts, driveways, mailboxes, drainage structures, power poles, trees, etc.
5. Locate sufficient property corner monumentation to re-establish the right-of-way lines of each street within the Project Areas.
6. Establish cross-sections at 50-foot intervals within the Project Area.
7. Establish elevations at the tops and bottoms of the slope of each driveway and at all breaks in grade.
8. Locate all indications of the routing of underground utilities as marked by the City of Freeport and 811 One Call.

2006 E. Broadway • Suite 103 • Pearland, Texas 77581
Ph (281) 485-3991
TBPELS No. 10014900
E-mail: mwilson@wilsonsurvey.com

9. Obtain top of rim elevations and flowline elevations on all storm inlets, storm manholes and sanitary sewer manholes within the Project Area.
10. Process the information and prepare a 2D continuous survey drawing showing all of the information gathered in the field surveys in an AutoCAD Civil 3D 2021 .dwg file.
11. The surface TIN will be generated and contours determined.
12. The .dwg file and survey point file will be provided to Freese-Nichols.

The cost to provide the outlined services including all labor, materials and expenses for each segment will be as follows:

Street Segments:

- **9th Street from Yaupon to Dixie (1,000 L.F.) - \$6,000.00**
- **10th Street from Magnolia to Cedar (950 L.F.) \$6,000.00**
- **11th Street from Magnolia to Velasco (1,850 L.F.) \$13,000.00**
- **12th Street from Magnolia to Velasco (1,850 L.F.) \$13,000.00**
- **North Avenue 'G' from Travis to Yellowstone (1,200 L.F.) \$7,200.00**
- **North Avenue 'A' from Fisher to De Zavala (460 L.F.) \$3,800.00**
- ~~North Avenue 'B' from McNeal to Munson (450 L.F.) \$3,800.00~~ Deleted per City request 7-14-21
- **The north half of West 2nd Street from S.H. 288 to Arbutus (1,400 L.F.) \$12,500.00**

The final survey data can be provided within forty-five (45) business days following written authorization to proceed.

Mr. Bavarian, we appreciate the opportunity to submit this proposal and look forward to working with you on this project. We understand that a fully executed Subcontractor's Authorization will serve as our written notice to proceed. Please feel free to call or email me if you have any questions or if we can be of further service.

Best regards,



Michael D. Wilson, R.P.L.S.
President

July 14, 2021



Freese and Nichols
11200 Broadway Street, Suite 2320
Pearland, Texas 77584

Attn: Mr. Mehran (Ron) Bavarian, P.E.
P: 832-456-4722
E: mb@freese.com

Re: Cost Estimate for Geotechnical Engineering Services
City of Freeport – Pavement Reconstruction Ph II
Freeport, Texas
Terracon Document No. PAS215038.Revision1

Dear Mr. Bavarian:

Terracon Consultants, Inc. (Terracon) understands that we have been selected based on qualifications to provide Geotechnical Engineering services for the above referenced project. This revised document outlines our understanding of the scope of services to be performed by Terracon for this project and provides an estimate of the cost of our services. The following are exhibits to this document.

Exhibit A	Project Understanding
Exhibit B	Scope of Services
Exhibit C	Compensation and Project Schedule
Exhibit D	Site Location
Exhibit E	Anticipated Exploration Plan

Our base fee to perform the Scope of Services described in this document is **\$14,800**. See **Exhibit C** for more details of our fees and consideration of additional services.

The work will be performed under the existing "Master Subconsultant Agreement" between Freese and Nichols and Terracon Consultant's, Inc. dated April 1, 2015. Your authorization for Terracon to proceed in accordance with this document can be issued by signing and returning an executed task order to our office. If you have any questions, please do not hesitate to contact us. Sincerely,

Terracon Consultants, Inc.
(Texas Firm Registration No.: F-3272)

Mohammad Amin Zomorrodian, P.E.
Geotechnical Department Manager

Patrick M. Beecher, P.E.
Geotechnical Services Manager

Terracon Consultants, Inc. 1740 W. 4th Street, Suite 101 Freeport, Texas 77541
P (979) 202 1113 F (713) 690 8787 terracon.com

MASTER SERVICES AGREEMENT**TASK ORDER**

This **TASK ORDER** is issued under the **MASTER SERVICES AGREEMENT** dated 04/01/2015 between Freese and Nichols ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the City of Freeport - Pavement Reconstruction Ph II project ("Project"), as described in the Project Information section of the Consultant's Task Order Proposal dated 07/14/2021 ("Task Order Proposal") unless the Project is otherwise described below or in Exhibit A to this Task Order (which section or Exhibit are incorporated into this Task Order). This Task Order is incorporated into and part of the Master Services Agreement.

1. Project Information

City of Freeport – Pavement Reconstruction Ph II
Freeport, Texas

2. Scope of Services The scope of Services to be provided under this Task Order are described in the Scope of Services section of the Consultant's Task Order Proposal, unless Services are otherwise described below or in Exhibit B to this Task Order.

Please see Terracon Document No. PAS215038.Revision1, Dated July 14, 2021.

3. Compensation Client shall pay compensation for the Services performed at the fees stated in the Task Order Proposal unless fees are otherwise stated below or in Exhibit C to this Task Order.

Please see Terracon Document No. PAS215038.Revision1, Dated July 14, 2021.

All terms and conditions of the **Master Services Agreement** shall continue in full force and effect. This Task Order is accepted and Consultant is authorized to proceed.

Consultant:	<u>Terracon Consultants, Inc.</u>	Client:	<u>Freese and Nichols</u>
By:	<u></u> Date: <u>7/14/2021</u>	By:	_____ Date: _____
Name/Title:	<u>Mohammad Amin Zomorrodian, P.E. / Geotechnical Department Manager</u>	Name/Title:	_____
Address:	<u>1740 W 4th St, Ste 101 Freeport, TX 77541-5051</u>	Address:	_____ _____
Phone:	<u>(979) 705-4942</u> Fax: <u>(979) 202-1033</u>	Phone:	_____ Fax: _____
Email:	<u>azomorrodian@terracon.com</u>	Email:	_____

EXHIBIT A - PROJECT UNDERSTANDING

Our Scope of Services is based on our understanding of the project as described by Freese and Nichols. We have not visited the project site to confirm the information provided. Aspects of the project, undefined or assumed, are highlighted as shown below. We request the design team verify this information prior to our initiation of field exploration activities.

Site Location

Item	Description
Project location	The project sites include portions of 9 th Street, 10 th Street, 11 th Street, 12 th Street, and North Avenue G with a total linear footage of about 6,500 feet in Freeport, Texas. (See Exhibit D) We understand that North Avenue A and West 2 nd Street may be added to the project scope.
Existing improvements	Based on the available aerial photographs and the information provided by the client, one-story buildings and roadways are located within the general vicinity of the site.
Current ground cover	Existing pavement sections appear to be with reinforced concrete.
Existing topography	Relatively level.
Site access	We expect the site and exploration locations are accessible with our truck-mounted drilling equipment during normal business hours.

Project Description

Item	Description
Information provided ¹	Pavement reconstruction plan.
Proposed improvements ¹	We understand that the proposed development at this site includes the reconstruction of approximately 6,500 linear feet of roadways and sidewalks and installation of utilities. We understand that rigid pavement systems consisting of 6 to 8 inches of reinforced concrete over 8 inches of chemically treated subgrade are planned for reconstruction of roadways. ² We also understand that North Avenue A and West 2 nd Street with a total length of about 2,300 linear feet may be added to the project scope.

1. Information provided by client.

2. We understand that engineering recommendations for utility construction were not requested.

EXHIBIT B - SCOPE OF SERVICES

Our proposed Scope of Services consists of field exploration, laboratory testing, and engineering/project delivery. These services are described in the following sections.

Field Exploration

The field exploration program consists of the following:

Planned Location	Number of Borings	Planned Boring Depth ¹ (feet)
Along West 12 th Street	2 (B-1 and B-2)	5
Along West 11 th Street	2 (B-3 and B-4)	5
Along West 10 th Street	1 (B-5)	5
Along West 9 th Street	1 (B-6)	5
Along North Avenue G	2 (B-7 and B-8)	5
Total	8	40

¹ Below grade at the time of our field program.

If requested, the following field exploration program for North Avenue A and West 2nd Street will be added to our scope:

Planned Location	Number of Borings	Planned Boring Depth ¹ (feet)
Along North Avenue A	1 (B-9)	5
Along West 2 th Street	2 (B-10 and B-11)	5
Total	3	15

¹ Below grade at the time of our field program.

Boring Layout and Elevations: We will use handheld GPS equipment to locate borings with an estimated horizontal accuracy of +/-25 feet. Field measurements from existing site features may be utilized.

Subsurface Exploration Procedures: We will advance soil borings with a truck-mounted drill rig using dry auger and wet rotary drilling techniques. Samples will be obtained continuously to the termination depth of the borings. Soil sampling is typically performed using open-tube and/or split-barrel sampling procedures. The split-barrel samplers are driven in accordance with the standard penetration test (SPT). The samples will be placed in appropriate containers, taken to our soil

laboratory for testing, and classified by a Geotechnical Engineer. In addition, we will observe and record groundwater levels during drilling and sampling.

Traffic control consisting of cones, signs, and a flagger is planned for our field program at the boring locations along the existing roadways.

Our exploration team will prepare field boring logs as part of standard drilling operations including sampling depths, penetration distances, and other relevant sampling information. Field logs include visual classifications of materials observed during drilling, and our interpretation of subsurface conditions between samples. Final boring logs, prepared from field logs, represent the Geotechnical Engineer's interpretation, and include modifications based on observations and laboratory tests.

Property Disturbance: We will core/auger and remove existing pavement at the proposed borings as necessary to help access the underlying subgrade. We will backfill borings with auger cuttings upon completion. Pavements will be patched with cold-mix asphalt and/or ready mixed concrete, as appropriate. Our services do not include repair of the site beyond backfilling and patching our boreholes. Excess auger cuttings will be dispersed in the general vicinity of the boreholes. Because backfill material often settles below the surface after a period, we recommend boreholes to be periodically checked and backfilled, if necessary. We can provide this service, or grout the boreholes for additional fees, at your request.

Site Access: Terracon must be granted access to the site by the property owner. By acceptance of this document, without information to the contrary, we consider this as authorization to access the property for conducting field exploration in accordance with the Scope of Services.

Safety

Terracon is not aware of environmental concerns at this project site that would create health or safety hazards associated with our exploration program; thus, our Scope considers standard OSHA Level D Personal Protection Equipment (PPE) appropriate. If additional safety requirements, training, etc. are required to access this site to perform our services, Terracon should be notified so that we may adjust our scope of services and estimated fees, if necessary. Our scope of services does not include environmental site assessment services, but identification of unusual or unnatural materials encountered while drilling will be noted on our logs and discussed in our report.

Exploration efforts require borings into the subsurface, therefore Terracon will comply with Texas 811, a free utility locating service, to help locate public utilities within dedicated public easements. We will consult with the owner/client regarding potential utilities, or other unmarked underground hazards. Based upon the results of this consultation, we will consider the need for alternative subsurface exploration methods, as the safety of our field crew is a priority.

Private utilities should be marked by the owner/client prior to commencement of field exploration. Terracon will not be responsible for damage to private utilities not disclosed to us. If the owner/client is unable to accurately locate private utilities, Terracon can assist the owner/client by coordinating or subcontracting with a private utility locating services. The fee associated with this additional service is included as a line item in **Exhibit C**. The detection of underground utilities is dependent upon the composition and construction of the utility line; some utilities are comprised of non-electrically conductive materials and may not be readily detected. The use of a private utility locate service would not relieve the owner of their responsibilities in identifying private underground utilities.

Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to the coronavirus. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes. Client acknowledges its responsibility for notifying Consultant of any circumstances that present a risk of exposure to the coronavirus or individuals who have tested positive for COVID-19 or are self-quarantining due to exhibiting symptoms associated with the coronavirus.

Laboratory Testing

The project engineer will review field data and assign laboratory tests. Based on our understanding of the project, assigned tests may include the following.

- Moisture content
- Unit weight
- Atterberg limits
- Percent finer than No. 200 Sieve
- Unconfined compressive strength

Our laboratory testing program often includes examination of soil samples by an engineer. Based on the results of our field and laboratory programs, we will describe and classify soil samples in accordance with the Unified Soil Classification System (USCS).

Engineering and Project Delivery

Results of our field and laboratory programs will be evaluated by a professional engineer. The engineer will develop a geotechnical site characterization, perform the engineering calculations necessary to evaluate foundation alternatives, and develop appropriate geotechnical engineering design criteria for earth-related phases of the project.

Your project will be delivered using our **GeoReport®** system. Upon initiation, we provide you and your design team the necessary link and password to access the website (if not previously registered). Each project includes a calendar to track the schedule, an interactive site map, a

Cost Estimate for Geotechnical Engineering Services

City of Freeport – Pavement Reconstruction Ph II ■ Freeport, Texas

July 14, 2021 ■ Terracon Document No. PAS215038.Revision1



listing of team members, access to the project documents as they are uploaded to the site, and a collaboration portal. The typical delivery process includes the following:

- Project Planning – Project information, schedule and anticipated exploration plan will be posted for review and verification
- Site Characterization – Findings of the site exploration
- Geotechnical Engineering – Recommendations and geotechnical engineering report

When services are complete, we upload a printable version of our completed geotechnical engineering report, including the professional engineer's seal and signature, which documents our services. Previous submittals, collaboration and the report are maintained in our system. This allows future reference and integration into subsequent aspects of our services as the project goes through final design and construction.

The geotechnical engineering report will provide recommendations for 9th Street, 10th Street, 11th Street, 12th Street, and North Avenue G for the following:

- Site and subgrade preparation
- Pavement design guidelines

In addition, if requested, North Avenue A and West 2nd Street will also be included in the report.

EXHIBIT C - COMPENSATION AND PROJECT SCHEDULE

Compensation

Based upon our understanding of the site, the project as summarized in Exhibit A, and our planned Scope of Services outlined in Exhibit B, our base fee is shown in the following table:

Task	Lump Sum Fee
Subsurface Exploration, Laboratory Testing, Geotechnical Consulting & Reporting	\$9,800
Traffic Control (\$2,500 Per Day, Up to 2 Days)	\$5,000
Total:	\$14,800

If the client or the City of Freeport provides traffic control during our field program, our base fee would reduce by \$5,000, from \$14,800 to \$9,800.

Additional services not part of the base fee include the following:

Additional Services (see Exhibit B)	Lump Sum Fee	Initial for Authorization
Private Utility Locate Service (Up to 2 days) ¹	\$4,000	
Addition of North Avenue A and West 2 nd Street ²	\$6,500	

1. If the owner/client is unable to accurately locate private utilities, we can subcontract a private utility locating firm and/or utilize geophysical equipment, if necessary. The detection of underground utilities is dependent upon the composition and construction of utility lines. Some utilities are comprised of non-electrically conductive materials and may not be readily detected. The use of a private locate service does not relieve the owner of their responsibilities in identifying private underground utilities.
2. This additional fee assumes that both items are authorized at the same time and the field work can be performed concurrently. This additional scope of work includes one additional day of traffic control, drilling four borings, performing laboratory tests, and engineering for the additional streets.

Our Scope of Services does not include services associated with survey of boring locations or special equipment for wet/soft ground conditions. If such services are desired by the owner/client, we should be notified so we can adjust our Scope of Services.

Unless instructed otherwise, we will submit our invoice(s) to the address shown at the beginning of this document. If conditions are encountered that require Scope of Services revisions and/or result in higher fees, we will contact you for approval, prior to initiating services. A supplemental document stating the modified Scope of Services as well as its effect on our fee will be prepared. We will not proceed without your authorization.

Project Schedule

We developed a schedule to complete the Scope of Services based upon our existing availability and understanding of your project schedule. However, this does not account for delays in field exploration beyond our control, such as weather conditions, permit delays, or lack of permission to access the boring locations. In the event the schedule provided is inconsistent with your needs, please contact us so we may consider alternatives.

Scope of Services	Project Schedule ^{1, 2}
Project Planning	5 working days from notice to proceed
Field Work Mobilization	7 working days from notice to proceed
Site Characterization ³	6 working days from completion of field work
Geotechnical Engineering	13 working days from completion of field work

1. Upon receipt of your notice to proceed we will activate the schedule component of our [GeoReport®](#) website with specific, anticipated calendar days for the three delivery points noted above as well as other pertinent events such as field exploration crews on-site, etc.
2. We will maintain a current calendar of activities within our [GeoReport®](#) website. In the event of a need to modify the schedule, the schedule will be updated to maintain a current awareness of our plans for delivery.
3. We anticipate completion of our field work in two days.

SITE LOCATION
City of Freeport - Street Reconstruction Ph II ■ Freeport, Texas
July 14, 2021 ■ Terracon Document No. PAS215038



DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT
INTENDED FOR CONSTRUCTION PURPOSES

AERIAL PHOTOGRAPHY PROVIDED BY
MICROSOFT BING MAPS

ANTICIPATED EXPLORATION PLAN
City of Freeport - Street Reconstruction Ph II ■ Freeport, Texas
July 14, 2021 ■ Terracon Document No. PAS215038

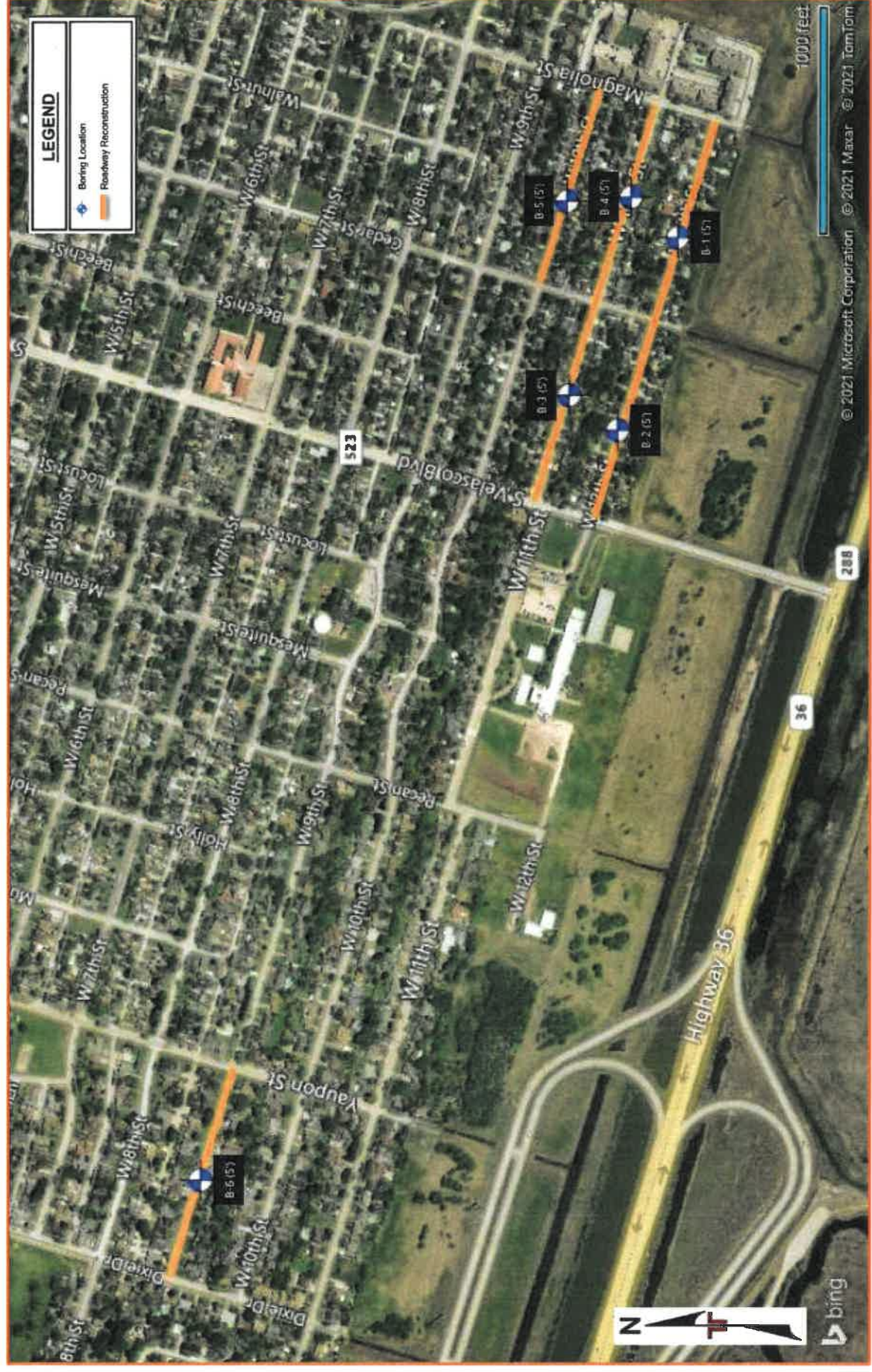
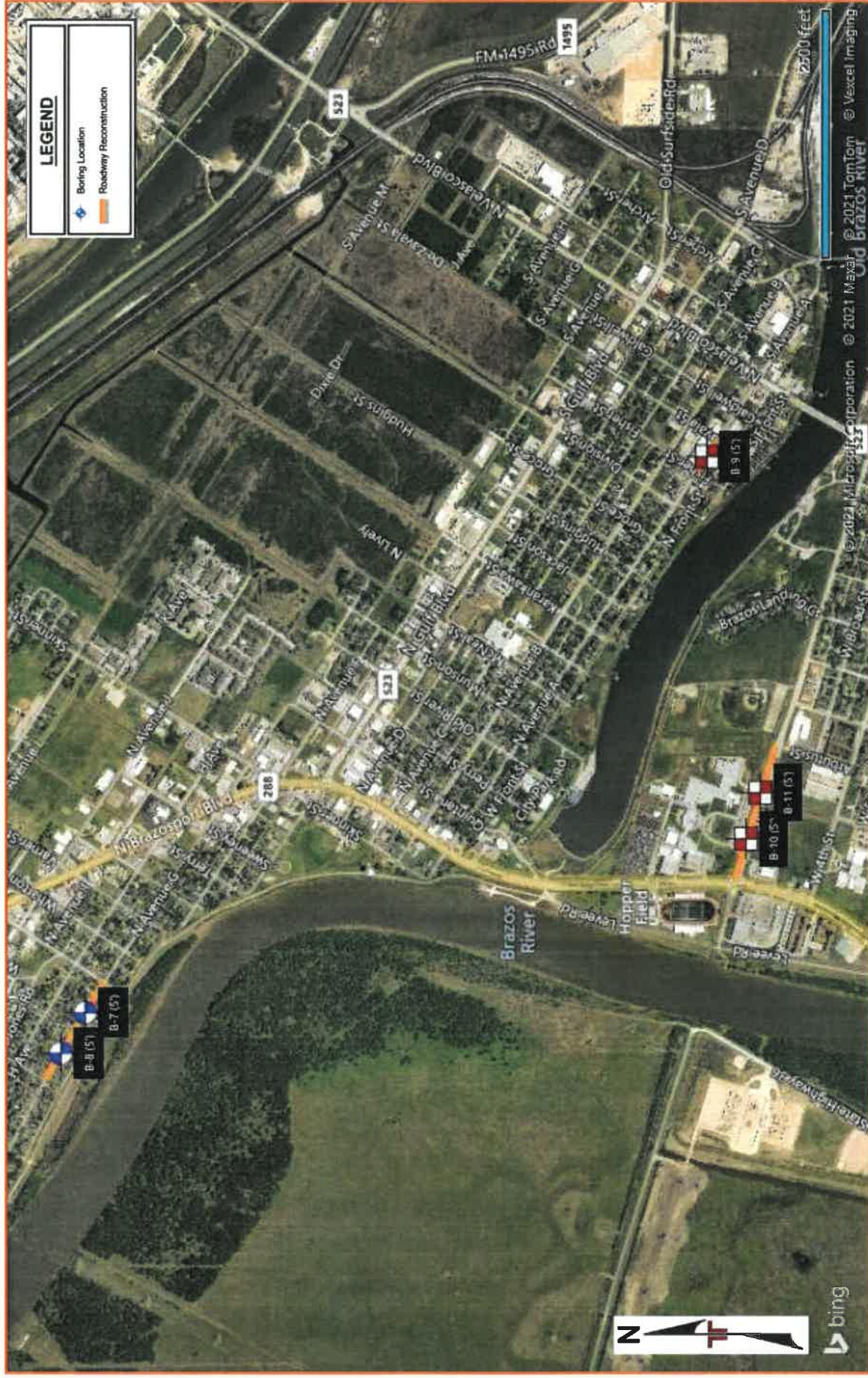


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AERIAL PHOTOGRAPHY PROVIDED BY
MICROSOFT BING MAPS

DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT
INTENDED FOR CONSTRUCTION PURPOSES



City Council Agenda Item # 6

Title: Consideration and possible action on Resolution No. 2021-2698 amending the Social media usage policy and establishing the position of Communications Manager.

Date: July 19, 2021

From: Tim Kelty, City Manager

Staff Recommendation: Staff recommends council consider approving resolution to amend Section 5.24 of the City's personnel policy manual.

Item Summary: The Resolution amends section 5.24 of the city Personnel Policy manual regarding Social Media. The amendment expands the City's control and exercise of social media by City staff in a strategic way, and identifies the structure for doing so.

The purpose for this amendment is to maximizing the effectiveness of the use of Social Media to improve communication and transparency by the city. Is important that the city, across all departments, conveys a consistent message that reflects the vision and goals of the city. That communication shared with the public needs to be easily found and widely disseminated.

Background Information: In 2020 the City adopted a social media policy that focused primarily on personal use of Social media by City employees with the expressed purpose of protecting the city's reputation and ensuring that employee's social media communications off the job did not reflect negatively on the city.

This proposed amendment condenses that intent, but focuses primarily on city-directed communication on various social media platforms, wherein multiple departments may develop individual pages or platforms for communicating on behalf of their own department in addition to General City platforms.

Under this policy amendment all such communications would be coordinated through a newly created Communications Manager, who would be a professional tasked with this coordination among other responsibilities.

Special Considerations: Staff and Councilman Pena reviewed policies from other cities, and this policy was adapted from the City of Arlington Texas social media policy.

Financial Impact: The implementation cost of this policy would come include the hiring of this position, which is estimated to have an annual cost of \$70,000, but that individual would benefit the city by being responsible for all aspects of City Communications not just Social Media.

Board or 3rd Party recommendation: None

Supporting Documentation: Resolution, Policy.

RESOLUTION NO. 2021-2698

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS AMENDING A SUPLEMENT TO THE EXISITING SOCIAL MEDIA POLICY AND APPROVING ITS ADDITION AS SECTION 5.24 TO THE PERSONNEL POLICY HANDBOOK.

WHERE AS, the City of Freeport and its composite departments utilize various social media platforms to communicate to the general public; and,

WHEREAS, social media platforms provide and excellent resource for communicating the city’s various messages and promoting City Services, programs and initiatives, allowing real-time interaction with citizens; and,

WHEREAS, the city desires to improve the efficiency and effectiveness of its use of Social media in a way that coveys a consistent and effective message to the public that is inline with the city’s mission and goals.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT TEXAS:

Section 1. Social media policy. That the City Council hereby approves and adopts the amendment to the Social Media Policy attached hereto as Exhibit “A” and approves its addition to the Personnel Policy Handbook as section 5.24, a permanent personnel policy of the City, which shall take effect as of October 1, 2021.

Section 2. Communications Manager That the City Council hereby approves of the creation of the position of Communications Manager among whose responsibilities will be the oversite and coordination of the City’s Social Media communications.

Section 3. PROPER NOTICE AND MEETING. It is hereby found and determined that the meeting at which this resolution was passed was attended by a quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the open Meeting’s Act, Texas Government Code Chapter 551.

Read passed and adopted the 19th Day of July, 2021

Brooks Bass, Mayor
City of Freeport Texas

Approved as to form:

Attest:

Betty Wells, City Secretary
City of Freeport

Christopher Duncan, City Attorney
City of Freeport

5.24 Social Media Usage

1.0 POLICY/PURPOSE

The City of Freeport will employ the use of social media Web sites to reach both local citizens and non-local audiences it might not otherwise reach through other Web channels. The City will maximize its use of social media, through a designated Communications Manager, utilizing various social media and websites such as Facebook, Twitter, YouTube, Instagram, and others. The creation of additional pages on such sites by individual City Departments may be created only by authorization of the Communications Manager. All social media sites must adhere to Information Technology's Security Guidelines and some "freedoms" on these sites may be restricted.

2.0 GENERAL PROVISIONS

Information posted to any City of Freeport, Texas social media site must be approved through the same channels as those used for content approved for the City's main Web site and must be consistent with the mission of the City of Freeport's government. For the City's primary social networking sites, such as its Facebook, Twitter and YouTube pages, content will be posted by the Communications Manager in accordance with its practices for disseminating other forms of public information. Typically, that involves securing approval from affected departments (department heads or their designees), and the City Manager. The Web Content Administrator will be directly responsible for that content. Content posted to social media sites may include news releases, approved photos and videos, agendas, announcements, promotional tools, and similar material.

3.0 SOCIAL MEDIA SITE BENEFITS

- Provide an excellent resource for communicating the City's various messages and promoting City services, programs and initiatives.
- Allow real-time interaction with citizens, thus enabling us to better serve citizens' needs.
- Increased efficiency as it pertains to the posting of information, news, events and high-level materials.
- Providing a nontraditional support device to internal departments and divisions for promoting events, partnerships and other City-driven initiatives and opportunities.
- Additional advertising tool for increasing traffic on the City' main site and for City events, tourism and economic development opportunities

4.0 GUIDELINES

- The Communications Manager will create and maintain the City's official Social Media accounts. All account activity will be reviewed by the Communications Manager and uploaded to the account on any primary City pages.

- Under certain circumstances, a City Department may want to create and maintain social media applications/pages that are separate from those maintained by the Communications Manager. Departments are required to get approval from their Department Director, City Manager (CM) and the Communications Manager before implementing departmental specific socialmedia applications/pages.
- Departments must provide specific justification and reasons for maintaining separate social media applications/pages. If approved, the Department Director, City Manager, and Communications Manager will periodically review each application. Those that do not meet the City’s intended goals and objectives may be removed at any time. Some avenues to allow user comments may be turned off, including discussion boards, “walls” and comment sections.
- The Communications Manager shall have full access to all sites both official and departmental pages/applications at all times.
- Unless a social media site has been authorized to accept comments, unofficial or public comments may not be posted.
- If the public is allowed to post comments to a social media account or page, the following posts are inconsistent with the City’s policies and will not be allowed:
 - Obscene or racist content
 - Personal attacks, insults, or threatening language
 - Potentially libelous statements
 - Plagiarized material
 - Private, personal information published without consent
 - Comments totally unrelated to the content of the forum
 - Hyperlinks to material that is not directly related to the discussion
 - Commercial promotions or spam
 - Organized political activity
 - Anyone may become a “fan” of the site. However, individuals who displaying objectionable profile pictures on the City’s social media sites will not be accepted as “fans.”

5.0 DISPLAY/RETENTION SCHEDULE

In all cases, the retention schedule will be set to expire after the reference value(display time) has been met, but not longer than the original record is kept. Public Information Act retention requirements will be adhered to in all cases for all City and departmental posting.

6.0 PROHIBITED CONTENT

Prohibited content includes political activities, harassing or offensive language or images, endorsements of any product, service or private organization, and commercial and fund-raising activities, except those sponsored or sanctioned by the City of Freeport.

7.0 PERSONAL SOCIAL MEDIA ACCOUNTS

Employees should refrain from posting information about the City of Freeport using their personal Social Media accounts. Employees of the City of Freeport shall not post photos of themselves in city uniforms on personal social media sites. Employees easily recognized and known as a city employee are expected to maintain a positive online image that is consistent with the City’s goals and objectives. Employees may be subject to disciplinary action, for internet postings that are inconsistent with the interest of the City of Freeport or demonstrate disloyalty to the goals and objectives of the City.

8.0 DEFINITIONS

- Blogs – Allows authors to submit time-based information expressing work- related insight, direction, status and news.
- Forums – Post content organized by topics, typically in the form of questions and answers.
- Instant Messaging – Real-time communication between two or more people based on typed text. (also known as IM)
- Mashups – Combine multiple, disparate data sources into something new and unique. Allow individual users to create highly customized process and context specific applications, dashboards and portals.
- Microblogs – Blog posts with short messages for short informational alerts posted by people or applications. (Twitter is an example of a microblog application)
- Podcasts – Syndication of audio and/or video content allowing workers to download and listen to and/or view information.
- Prediction Markets – Tap into the wisdom of employees for predicting project or product results.
- Social Networks – Augments the employee directory by allowing employees to add more personal information about themselves and their interests. (Facebook and LinkedIn are examples)
- Text Messaging - the exchange of brief written messages between mobile phones.
- Video Blogging – A form of blogging for which the medium is video. (YouTube is an example)
- Virtual Reality – Allows companies to hold meetings or share knowledge without needing to travel. Each person is represented by his virtual avatar which the participant can control from his local office. (SecondLife is an example)
- Widgets – Downloadable applications which look and act like traditional apps but are

implemented using web technologies.

- Wikis – Collect workplace knowledge, facilitate project documentation and bring together user-contributed insight.
- Corporate Wikipedia – Definitions and explanations of industry or company specific terms.



City Council Agenda Item # 7

Title: Discussion and Direction Regarding FY2021-2022 Proposed Budget

Date: July 19, 2021

From: Cathy Ezell, Finance Director

Staff Recommendation:

Staff requests direction from Council regarding the FY2021-2022 Proposed Budget

Item Summary:

Staff has submitted the FY2021-2022 Proposed Budget for Council's review.

The proposed budget funds a 3.5% cost of living raise for most personnel and raises in the Police Department in accordance with the step pay matrix adopted by Council. It also funds an estimated 30% increase in health insurance costs. There is \$9.1 million allocated for capital improvements and the purchase of equipment and vehicles funded from the General Fund, Water/Sewer Fund and Bond Funds.

The General Fund reflects an ending fund balance that is in compliance with the reserve policy of 25%. The Water Fund reflects an ending fund that is negative but is adding over \$500,000 to the fund balance.

Background Information:

N/A

Special Considerations:

N/A

Financial Impact:

N/A

Board or 3rd Party recommendation:

N/A

Supporting Documentation:

Draft Budget previously distributed to Council.

Directors Notes

June 21 through July 9 2021

Week of June 21:

City Council meeting where I requested the City Council to select a FEDC board member to be the Chairperson of the TIRZ board. The City Council asked that I contact the FEDC board to see if there is someone willing to chair the TIRZ board. This item was tabled at City Council.

Special Board meeting June 22, 2021

I met with the representative of Project Jasmine after being contact from the Greater Houston Partnership. They were approached by a major Asian Chemical company seeking to establish its Chemical plant in Greater Houston area. The project would create 50-100 jobs and would invest over \$200 million in the region. Land required is 50 acres that they will purchase. Key Criteria is Ethylene Pipeline, Natural Gas, Brine and near a Port to export their product. I sent them information and locations on where they could possibly locate. This is their first visit to the US. They are looking at three States which are Texas, Louisiana, and Georgia.

Meeting with Mingo, Shonda and son at Bridge Harbor on Saturday regarding subcommittee discussion on FEDC properties.

Gave to Chris Duncan the records request information that Kirk Paschal requested.

Week of June 28:

Met with subcommittee headed by David with Nicole and Josh on FEDC Construction policy. A second meeting will be next week. After the meeting David and I met to update and make corrections that were discussed in this first meeting that will be presented in the next subcommittee meeting.

Completed and sent to Betty Wells for the Memo for TIRZ Chairman as Nicole Mireles was the only person to volunteer to be the Chairman. I had sent multiple emails asking the entire board since the last city council meeting on June 21. I confirmed with Ed Garcia the FEDC president that only Nicole has volunteered. Josh was asked by Ed and at this time Josh is not able to perform the duties.

Weekly meeting with Tim Kelty

Completed the FEDC DRAFT Agenda and sent to Ed Garcia

Talked to the company that Project Sky High brought that will product bottle water and other water that is continuing with their portion of the project as they want a Texas presence and like Freeport due to the heavy industry in the area. He will contact Project Sky High to see if they can help get them back to working on the Freeport portion of the project.

Week of July 5:

Holiday on July 5

Updated the FEDC Draft Agenda and sent to board

Jason Miura contacted me regarding a port development that is importing vehicles asking if there are any state incentives. I will check but do not believe there are any. I did place him in contact with Workforce Development as they have a program that will offset the employee's wage by ½ and refund the employer for 3 to 6 months per employee if they qualify. This import will only have employees no building infrastructure.

City Council meeting where I presented the TIRZ Chairman request that approved Nicole Mireles as the TIRZ Chair.

Discussion with Mr. Campbell regarding various development including his next house development on his property.

Meeting with Jim Maddox housing developer that I need to have a subcommittee met with Jim. Jim just sold his finished Bay City 180 lot housing development. The ED Director of Bay City is willing to let the FEDC board know how pleased they are with their development by Jim.

No project name yet but I continue to work with a Houston MSA industrial development firm that Jim Maddox has placed us together for one or two industrial projects one of which needs rail. They are looking to pursue possibly 2 separate tracts of land. 1 for 50 acres plus, possibility to go to 100 acres. Rail and water nearby are all required. One for 25 acres, rail and water nearby on this property as well. Total investment on the larger tract would be approx. \$300M, employing 100 +/- . Total investment on the smaller tract would be approximately \$40M with employment of 50 +/- .

Project Cowboy Pivot due Friday the 9th . A company that manufactures solid rocket motors has contacted the Office of the Governor. The company is prefers an existing building(s), however a green field option will be considered. The company is a needing a minimum of 50 acres in a rural setting for its office, manufacturing, and testing facility. The buildings(s) are to be:

- Office: 1,000 sq.ft.
- Production: 2,000 sq.ft.
- Warehouse: 1,000 sq.ft.
- Ceiling Height: 16 ft. and up.
- Overhead Crane Capacity: 5 ton.
- Concrete walls and floors.

The site needs to be within approximately 50 miles of a commercial airport. The company plans to employ 10 people in the first year (2 in-state transfers and 6 out-of-state transfers). With a peak employment of 200 within 3-5 years. The staff will be made of 75% Scientist and Engineers, 15% Program Management, and 10% unskilled workers. Average wages are estimated to be up to \$75/hour for skilled and \$15/hour for unskilled.



Finance, Court & Water Departments

Title: Monthly Report for June 2021

Date: July 13, 2021

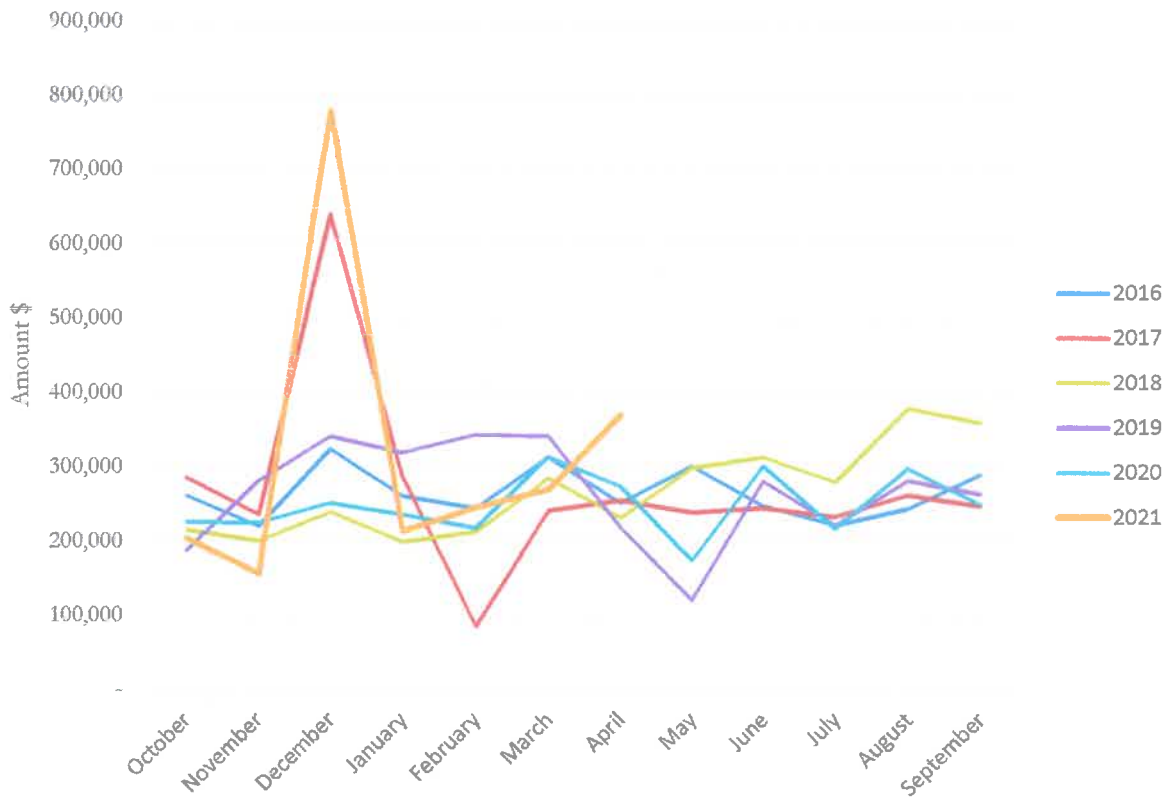
From: Cathy Ezell, Finance Director

Financial Information

The General Fund:

The revenues collected for the General fund as of June 30, 2021 are \$15,148,563 or 86.58 % of the total budgeted revenues. See the attached Monthly Financial Report for more details.

Comparison of Sales Tax Revenue by Year



The expenditures for the General Fund as of June 30, 2021 are \$11,538,336 or 65.28% of the budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues exceed the expenditures by \$3,610,227. The fund balance or reserves of the General Fund as of June 30, 2021 is \$10,022,616. This is 86.86% of the expenditure budget.

Water & Sewer Fund

The revenues for the Water & Sewer Fund as of June 30, 2021 are \$4,102,704 or 60.14% of the budgeted revenues. See the attached Monthly Financial Report for more detail.

The expenditures for the Water & Sewer Fund as of June 30, 2021 are \$3,578,320 or 55.16% of the budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues exceed the expenditures by \$524,384. The fund balance or reserves for the Water & Sewer Fund as of June 30, 2021 is \$506,781. This fund balance is only 14.16% of the operating expenditures.

Water Department

The Water Department is beginning the prep for beginning the Incode migration. This is the next module to go through the process.

Municipal Court

Municipal Court continues working on the backlog of cases due to COVID.

Other

In June we continued preparing and setting up the financial information migration from Incode 9 to Incode 10. This portion of the software upgrade should be completed in early July. Then we will move to the other applications (utility billing, cash receipting, court and payroll).

**City of Freeport
Monthly Financial Report
As of June 30, 2021
General Fund**

	FY2020 Actuals	Adopted FY2021 Budget	Amended FY2021 Budget	Year to Date Actual	% YTD Budget
Beginning Fund Balance	\$ 9,875,699	\$ 5,407,167	\$ 6,412,389	\$ 6,412,389	
Revenues					
EMS	\$ 623,294	\$ 540,805	\$ 540,805	\$ 430,317	79.57%
Property Taxes	2,581,162	2,764,154	2,764,154	2,575,323	93.17%
Industrial Taxes	7,640,258	7,967,460	8,090,088	7,532,116	93.10%
Sales Tax	1,988,720	1,900,000	1,900,000	1,491,415	78.50%
Franchise & Other Taxes	630,750	635,826	664,739	462,643	69.60%
Permits	108,930	104,591	104,591	145,306	138.93%
Charges for Services	928,460	942,000	942,000	697,128	74.01%
Recreation/Rental	56,734	105,494	105,494	15,630	14.82%
Golf	520,156	528,900	528,900	529,848	100.18%
Municipal Court	115,437	301,800	301,800	134,384	44.53%
Grants	380,188	124,700	820,280	719,924	87.77%
Lease Income	252,566	282,574	282,574	107,757	38.13%
Miscellaneous	267,844	343,700	451,230	306,772	67.99%
Total Revenues	16,094,497	16,542,004	17,496,655	15,148,563	86.58%
Expenditures					
Administration	\$ 1,806,861	\$ 1,934,544	\$ 1,967,980	\$ 1,201,397	61.05%
Service Center	181,985	222,087	225,292	142,874	63.42%
Municipal Court	167,939	179,246	179,246	137,393	76.65%
Police	4,527,975	4,837,671	4,826,671	3,176,398	65.81%
Fire	1,204,723	1,362,903	1,377,314	729,074	52.93%
EMS	789,113	907,998	907,998	537,658	59.21%
Emergency Management	40,000	-	348,078	253,744	72.90%
Code Enforcement	311,613	378,836	481,836	267,573	55.53%
Building	310,170	334,982	334,982	202,503	60.45%
Garbage Collection	980,664	992,453	992,453	632,002	63.68%
Street & Drainage	1,327,279	1,325,978	1,325,978	876,552	66.11%
Beach Fund Expense	14,381	10,000	10,000	25,560	255.60%
Historical Museum	239,630	378,302	378,302	201,401	53.24%
Sr Citizens Commission	7,350	10,250	10,250	714	6.97%
Library	22,825	55,700	170,025	160,260	94.26%
Parks	1,235,545	1,359,186	1,360,426	790,213	58.09%
Golf	965,703	1,128,041	1,128,041	722,589	64.06%
Recreation	330,700	583,200	583,200	259,657	44.52%
Interfund Transfer to	5,143,351	1,200,676	1,216,676	1,394,293	114.60%
Interfund Transfer from	(50,000)	(150,000)	(150,000)	(173,520)	115.68%
Total Expenditures	19,557,806	17,052,053	17,674,748	11,538,336	65.28%
Revenue Over/(Under) Expenditures	\$(3,463,309)	\$(510,049)	\$(178,093)	\$ 3,610,227	
Ending Fund Balance	\$ 6,412,389.16	\$ 4,897,118	\$ 6,234,296	\$ 10,022,616	

City of Freeport
Monthly Financial Report
As of June 30, 2021
Water Sewer Fund

	FY2020	Adopted	Amended	Year to Date	% YTD
	Actuals	FY2021	FY2021	Actual	Budget
		Budget	Budget		
Beginning Fund Balance	\$ 141,747	\$ 564,401	\$ (17,603)	\$ (17,603)	
Revenues					
Interlocal Revenue	\$ 7,254	\$ 4,000	\$ 4,000	\$ -	0.00%
Interest	383	4,500	4,500	320	7.10%
Misc Income	-	-	-	28	N/A
Misc Income Return Checks	1,270	1,600	1,600	330	20.63%
Utility Reimbursements	75,828	46,802	46,802	93,277	199.30%
Community Dev Grant	12,324	-	165,604	-	0.00%
Grant Revenue-Emergency P	-	-	-	(58,143)	N/A
FEMA Reimbursement	3,186	-	-	-	N/A
Cash Over or Short	185	-	-	0	N/A
Water Revenue	2,786,937	4,007,820	4,007,820	2,331,719	58.18%
Water Revenue - Misc	200	-	-	65	N/A
Sewer Revenue	1,810,914	2,471,120	2,471,120	1,659,584	67.16%
Sewer Revenue - Misc	3,123	-	-	-	N/A
Sewer Surcharge	1,281	-	-	229	N/A
Water Tap Fee	14,050	35,000	35,000	14,250	40.71%
Sewer Tap Fee	-	-	-	-	N/A
Bad Debt Write-Off	1,905	-	-	2,540	N/A
Connect & Disconnect Fees	90,714	85,000	85,000	58,506	68.83%
Total Revenues	4,809,553	\$ 6,655,842	\$ 6,821,446	\$ 4,102,704	60.14%
Expenditures					
Salaries	\$ 86,802	\$ 95,703	\$ 95,703	\$ 68,261	71.33%
Benefits	40,001	38,361	38,361	27,937	72.83%
Supplies	37,623	27,546	27,546	33,784	122.65%
Services	5,381,980	5,344,470	5,749,114	3,249,926	56.53%
Maintenance	12,986	9,258	9,258	14,925	161.21%
Sundry	240	25,716	25,716	328	1.28%
Capital Outlay	409,271	210,000	391,302	33,159	8.47%
Transfer to General Fund	-	-	150,000	150,000	100.00%
Transfer from General Fund	(1,000,000)	-	-	-	N/A
Total Expenditures	\$ 4,968,903.44	\$ 5,751,054	\$ 6,487,000	\$ 3,578,320	55.16%
Revenue Over/(Under)					
Expenditures	\$ (159,350)	\$ 904,788	\$ 334,446	\$ 524,384	
Ending Fund Balance	\$ (17,603)	\$ 1,469,189	\$ 316,843	\$ 506,781	



CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT

131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

To: Mr. Kelty, City Manager

From: Christopher D. Motley, Fire Chief

Date: July 19, 2021

Re: June 2021

Response alarms: February: Fire - 5
EMS - 147
Total - 152

Significant Events:

Air Ambulance transport: 0
Request mutual aid into the city to cover EMS response: 1 FIRE 0
Mutual aid given to other cities to cover EMS response: 0 FIRE 0
Two EMS units working calls at the same time: 13
Three working EMS alarms: 1
Four working EMS alarms: 0
Five working EMS alarms: 0
Transport rate: 54%

Audit: Texas Department of Insurance audit: No update.

Assignments/Projects:
Decon room construction in progress

Equipment/Infrastructure:
Ambulances: Maintain the four ambulance has been challenging with air conditioner problems due to weather, high heat index advisory and humidity. Rotating units to repair center to evaluate an preventive maintenance. Complete July 7, 2021.

Hydrant Maintenance:
No report



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Mike Praslicka
Deputy Chief
EMS Coordinator

Emergency Management:

Review daily COVID-19 Brazoria County Health reports. Providing this data to Freeport Police Department for first responder notification.

Winter Storm Declaration the City of Freeport is in recovery phase. Federal Declaration Category B: Protective Measures has been approved. Submitting application for reimbursement.

Monitoring weather activity affecting the Freeport community.

Declared Disaster: COVID-19
Texas Winter Storm FEMA-4586

Personnel: Fire Fighter Vacancy: None.
Internal Posting: Driver/Operator assignment. Review in progress.
Employee of the month Robert Phillips

Injuries: June: two injuries and one medical.

Training: Driver/Operator training: Three firefighter's completed pending state testing.
Three firefighters completed rope rescue. Perquisite to swift water training.

Public Relations:
Freeport Senior Citizen Luncheon Freeport Municipal Park
Limited on public relations due to COVID-19.



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Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

Office of the Fire Marshal

June 2021 Monthly Report.

Fire/Safety Inspections:

Address	Inspection Type	Pass/Fail
	Food Truck	Pass
905 N Ave J #2201	Foster Home	Fail
905 N Ave J #2201	Foster Home Re-Inspection	Pass
1912 Victoria Ln	Day care	Pass
Total Inspections: 4		

Plans Review:

Name or Address	Type of Plan	COMMENTS Y/N
505 Port Rd	Above Ground Fuel Tanks	Y
N/A	Fireworks	N
1815 W 4 th St.	Fire Alarm	N
Total Plans Reviewed: 3		

Fire Investigations:

Address	Type of Fire	Disposition
	Vehicle	Accidental
Total: Investigations: 0		



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Deputy Chief
EMS Coordinator

Micheal Dumas
Deputy Chief
Fire Marshal

Fire Safety Consultation/ Consultation:

Whom	In Reference to:
Mr. Pennington W TX A&M	Chemistry Road Show.
Summit Fire	Red Tag B. Ohara Lanier Middle School
Bob Petty-Councilmen Surfside	Rental Properties
Elaine W/ Bridge Harbor	Key placement in Knox Box
Vince Robisheaux	Above Ground Fuel Tanks
Diana McCleester	98 Dolphin Ln Air B&B house over packed
Ken Tinner	Firework Show
Total: 6	

Incident Response:

Location	Type of Incident	Disposition
CR. 1492 & Hwy 523	MVC	2 PT transported.
Total Calls: 1		

Public Education Events:

Location	Name of Event	Appx # people
River Place	Senior Citizen Event	15-20
Total: 1		

Stop Work Order's/ NOV's/ Fire Marshal's Orders:

Address	Description	Disposition
Total: 0		

Training:

Course Name	Hours
Missing and Exploited Children	16
Hurrevac	7.5
Advanced Human Trafficking #3271	16



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Fire Marshal

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Miscellaneous:

- Worked Fire Marshal Forms and SOG's
- Had Unit 910 rust on roof repaired by Damian Auto Body.

Monthly Golf Course Report June2021

For the month of June we did surpass our revenue goals but rain played a factor at the beginning and end of the month that kept us from possibly seeing a all time high revenue wise for any given June. Our revenue goal was \$52,500 and we ended at \$63,470. We did see our membership go up this month to 197 members. Merchandise continues to be a strong revenue maker for us as well. Negatives for the month were 7" of rain and 12 days the golf carts had to stay on the paths. This normally will reduce the revenue 30-50% for that day. Overall it was still a strong month and a good continuation for this fiscal year.

Due to the weather we did have to reschedule a few events for the month but were able to play our annual club championship. Looking ahead we will play our Brazos Cup in August and our tournament forecast for the end of summer and fall is one of our strongest yet. We continue to get more quality events being booked at our course which were previously played at the Wilderness in Lake Jackson.

Overall the outlook looks to continue with a nice growth trend as we move to the last quarter of the fiscal year.

Thank you

Brian

	Revenue for the fiscal years															
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021
October	\$ 47,009.00	\$ 38,020.00	\$ 44,541.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 42,407.50	\$ 62,202.91
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 41,451.22
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$ 41,451.22
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,994.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 52,056.00	\$ 52,147.00	\$ 56,303.83	\$ 67,691.37
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,030.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 75,786.66
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 46,083.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,499.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 58,401.78
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,913.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,222.00	\$ 62,154.13	\$ 63,469.78
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 50,746.13
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 58,155.52
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,180.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 57,786.23
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 547,216.71

Golf Course Goals vs Actuals FY2020-2021

Goal

Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	11,000	10,000	11,000	10,000	10,000	15,000	16,000	16,000	16,000	14,000	13,000	13,000	155,000
Rec(taxable)	0	5,000	4,000	4,000	4,000	6,000	7,000	7,000	7,000	7,000	7,000	7,000	70,000
Golf Cart	5,000	7,000	7,000	6,000	6,000	10,000	10,000	10,000	10,000	9,000	9,000	9,000	100,000
Merchandise	700	700	700	600	600	1,000	1,000	1,000	1,000	900	900	800	9,900
Prep Food	4,500	4,500	4,500	3,000	3,000	6,000	8,000	7,500	7,500	5,500	5,500	4,300	63,800
Beer Sales	2,000	2,000	1,500	1,500	1,500	3,000	4,000	4,000	4,000	4,000	4,000	3,700	35,200
Drinks/Chips	9,000	9,000	9,000	10,000	8,000	7,000	7,000	8,000	7,000	7,000	7,000	7,000	95,000
Memberships													
Total	\$39,200	\$38,200	\$37,700	\$35,100	\$33,100	\$48,000	\$53,000	\$53,500	\$52,500	\$47,400	\$46,400	\$44,800	\$528,900

Actual

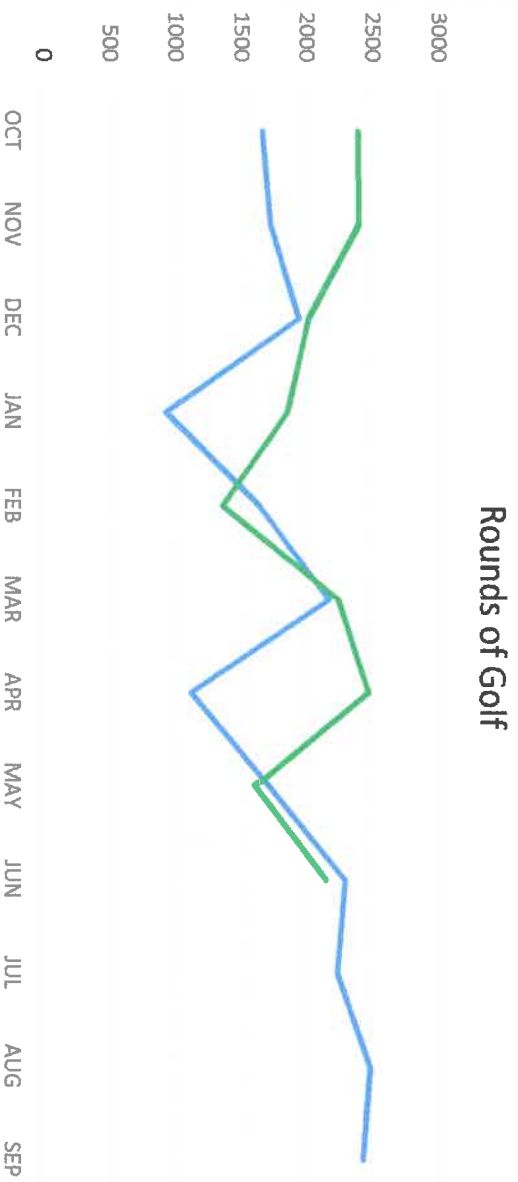
Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Green Fee	14,725	19,681	16,428	15,801	10,601	17,516	18,349	15,656	14,593				143,349
Rec(taxable)	0	0	0	0	0	0	0	0	0				82,964
Golf Cart	12,185	11,612	8,991	8,600	5,004	9,860	10,455	6,703	9,554				126,256
Merchandise	12,526	12,831	10,543	11,508	10,840	17,488	21,064	14,504	14,953				6,868
Prep Food	521	677	371	535	458	845	1,083	1,192	1,186				56,600
Beer Sales	6,890	7,970	6,845	4,856	3,535	6,310	7,302	5,615	7,277				21,871
Drinks/Chips	2,985	2,391	1,758	1,813	1,376	2,527	2,953	2,436	3,632				109,309
Memberships	12,372	9,472	11,994	13,538	9,637	13,145	14,581	12,295	12,275				
Total	\$62,203	\$64,634	\$56,927	\$56,652	\$41,451	\$67,691	\$75,787	\$58,402	\$63,470	\$0	\$0	\$0	\$547,217
Over/Under	\$23,003	\$26,434	\$19,227	\$21,552	\$8,351	\$19,691	\$22,787	\$4,902	\$10,970				\$156,917

Category	Prior Year	Goal	Actual	Difference
Green Fee	17,773	16,000	14,593	-1,407
Rec(taxable)	0	0	0	0
Golf Cart	6,427	7,000	9,554	2,554
Merchandise	13,785	10,000	14,953	4,953
Prep Food	221.00	1,000	1,186	186
Beer Sales	8,144	7,500	7,277	-223
Drinks/Chips	3,511	4,000	3,632	-368
Memberships	12,292	7,000	12,275	5,275
Total	62,153	52,500	63,470	10,970

Rounds of Golf

Month	FY 2019	FY 2020
OCT	1668	2396
NOV	1731	2407
DEC	1947	2022
JAN	931	1860
FEB	1649	1364
MAR	2179	2252
APR	1125	2483
MAY	1718	1616
JUN	2304	2160
JUL	2249	
AUG	2497	
SEP	2443	

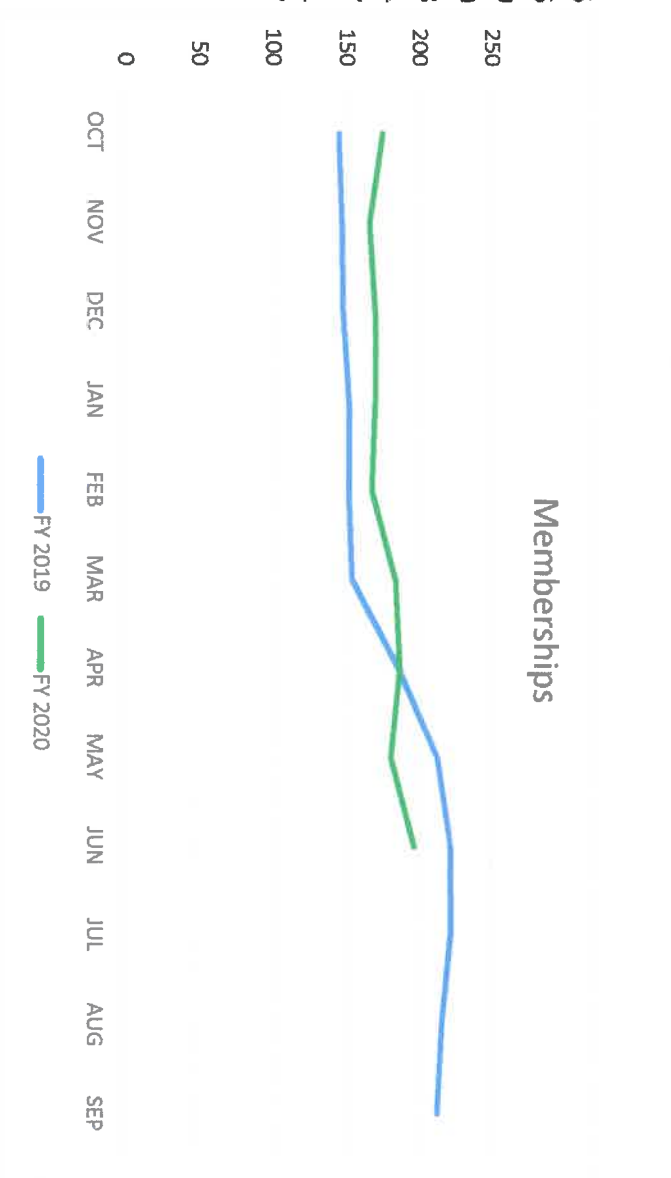
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FY 2019 FY 2020

Memberships

Month	FY 2019	FY 2020
OCT	145	175
NOV	147	166
DEC	148	170
JAN	152	170
FEB	152	168
MAR	154	184
APR	186	187
MAY	213	181
JUN	222	197
JUL	222	
AUG	216	
SEP	213	





Human Resources Monthly Report

Date: July 8, 2021

HR TEAM: Cathy Ezell, Donna Fisher and Mary Garcia

HR Services Team Priorities and Results for June 2021:

- **Welcomes and Well-wishes:**
 - **We are excited to welcome:**
 - **Mary Garcia, Human Resources Specialist I**
 - **Noemi Cruz, Dispatcher**
 - **L'Reco Williams, Police Officer**
 - **Christopher Valderrama, Part-time Firefighter**
 - **Ethan Watson, Maintenance Technician, Street Department**
 - **Taris Bonner, Part-time Recreation Attendant**
 - **Brina Denton, Part-time Pro Shop Attendant**
 - **Elizabeth Taylor, Jailer**
 - **Salary Survey:** Salary survey results and analysis for the Public Safety Personnel, along with the salary survey results for Non-Public Safety Personnel were presented to Council in June. Approved increases were implemented effective June 26th and entered in payroll checks issued on July 16th.
- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had zero (0) employee terminations for performance this month.
 - **Training:** HR Specialist, Donna Fisher, continued to cross-train for several HR functions related to recruiting, unemployment claims processing, retirement contribution processes, workers compensation claims correspondence, and vehicle and property liability and damage claims filings.
- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had three (3) employee separations in June. All of these were separations from the Police department, including one (1) resignation, one (1) medical separation, and one (1) retirement.
 - **Internal Transfers:** Christian Flores was promoted from Patrol Officer to Patrol Sergeant.
 - **Recruiting:** Active recruiting searches include:
 - Police Officers
 - Firefighter/EMT
 - Economic Development Assistant
 - Police Crossing Guards
 - Public Works Maintenance Technician

- **Recruiting Sources** include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, LinkedIn, Workforce Solutions, Industry-specific organizations, Between Jobs Ministries, Community College programs for maintenance and Police, and networking.
- **Risk Management and Insurance Updates:**
 - **Unemployment Claims:** We appealed and won one additional unemployment claim in June. One for an employee who resigned in July 2020. We have won eight (8) unemployment appeal cases this calendar year (Jan.- June). The City's account will not be charged for these unemployment claims.
 - **Workers Compensation Claims:** We had four (4) active Workers Comp. claims in June, including one (1) in Police and three (3) in Public Works.
 - **Family & Medical Leave Cases (FMLA)-** We had zero (0) active FMLA cases in June.
 - **Property/Liability/Accident Claims-** We had zero (0) new vehicle damage claims in June. We also continued to process claims for damage resulting from the ice storm, specifically at the Museum and Service Center. The Pump Station at the Golf Course was added to the property schedule in June.
 - **Record Retention:** Donna Fisher and Mary Garcia continued to purge old HR files in an effort to reduce exposure from storing sensitive data, and to save storage space.
 - **Asset Management Updates:** Cathy is working with Incode to move to the new asset management system.

Priorities for April through June:

- **Human Resource Department Transition:** A Human Resources Specialist II position was created. Donna Fisher was promoted to this position as of May 3, 2021. We began reviewing applications for the Human Resources Specialist I position and hired Mary Garcia in June.
- **Salary Survey Project** – All proposed salary adjustments per the Salary Surveys have been taken and approved by City Council.
- **Training/Development** – Create a New Supervisor Training Program and assign required trainings (ethics and cyber-security) to meet requirements due in June 2021. Infrastructure for this training is already in place using TML/Lexipol's LocalGovU platform established by HR in 2020. Cybersecurity training has been completed. New employees are being assigned training using TML/Lexipol's LocalGovU platform (Sexual Harassment in the Workplace, Diversity in the Workplace, Ethical Behavior in Local Government).



FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

Lt. Corey Brinkman
CID Commander

Raymond Garivey
Chief of Police

Capt. Danny Gillchriest
Patrol Division Commander

To: Mayor and Council

During the Month of June my officers responded to 2212 calls for service. Those calls include all crime related calls, calls for citizen assistance, Animal Control calls, citizen contact and traffic stops. Anytime an officer calls out on the radio, a call type is generated.

As confirmed COVID cases continue, we are still taking precautions by requiring mask when entering our building. We also have hand sanitizer at both entrance doors for visitors to sanitize their hands before entering the building as well.

Significant Incidents:

Only one significant incident to report. A 38 year old man took his own life by using a firearm. The case was investigated and ruled a suicide by the Medical Examiner's Office.

Community Events:

We had a visit from an 8 year cancer fighting warrior by the name of Adriana, who is from Fort Worth, Texas. Adriana is also an Honorary Fort Worth Police Officer. Officers gave her and a family a tour of the police department and Adriana was also given a ride in one of our police vehicles.

Also the Running for Heroes Organization from Florida, Las Vegas and Kentucky, came to our police department and donated a ballistics vest for one of our K9's Zirko. It was an amazing turnout and a blessing to receive such a donation from this organization.



To Protect, Serve, Model Integrity and Demonstrate Professionalism

We hosted our 5th Annual Cops and Kids Camp. We had 33 students in our camp and we hosted three days of events with them, which included a trip to the museum and swimming at our Rec Center. Our officers even held a cook out on the last day and a graduation ceremony.

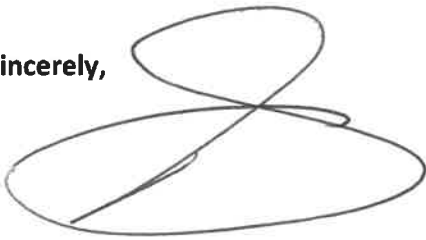
Employee of the Month:

Officer Joaquin Torres is the Employee of the Month for the Month of June. His supervisor Sergeant Land submitted that Officer Torres arrives to work on time every day with a great attitude and ready to serve the citizens of Freeport. Sgt. Land commends Officer Torres' drive for the profession with Officer Torres only being on the force for a few months. Sgt. Land wrote that Officer Torres takes pride in his appearance and uniform and looks sharp and professional representing the Freeport Police Department. Thank you Officer Torres!

Open Positions:

We currently have only one police officer position to fill. All other positions have been staffed and filled.

Sincerely,

A handwritten signature in black ink, appearing to read 'Raymond Garivey', written in a cursive style with a large loop at the top.

Chief Raymond Garivey

Freeport Police Department

(979) 415-4187

Property/Information Technology/Geographic Information Systems Monthly Report June 2021

Property:

- Lien Calculations/Payoff Preparations/Releases – Collected: \$ 1,838.40

Information Technology:

- Update website
- Setup of new users on network, email and Incode
- Update social media
- Attended 6 Boards/Commissions meetings for setup and broadcast
- Server Upgrade for Incode Building/Code
- Network Coordination for Incode 10 financials

GIS:

- Update ownership data
- Departmental Map Requests
- 200' Replat maps with ownership
- 911 Address Range Verifications
- New Address Assignments
- Departmental Data Information Requests

Projects:

- Annual Street illumination Lighting **85%**
 - Avenue H is scheduled for 8/10/21
 - Broad Street is being processed and not on the schedule
- Incode Upgrade **85%**
 - Finance/Court - Should be complete per Incode in the next 3 months
 - Building/Code – Should be complete in the next 4-6 months
- Water/Sewer Map Updates: **13%**
 - Sending Weekly Maps to Veolia
- Zoning Map **97%**
 - Wait for Code Overhaul
- Surplus Auction **90%**
 - Will be scheduled in July
- Veterans Day Parade and Activities **20%**
 - Monthly Meetings with Involved with BIRD and various Veteran organizations



Acquisition Overview

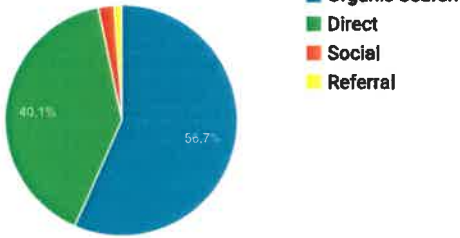


Jun 1, 2021 - Jun 30, 2021
Compare to: May 1, 2021 - May 31, 2021

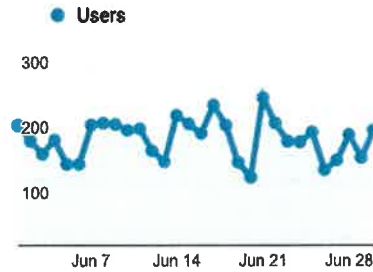
Primary Dimension: Conversion:
 Top Channels ▾ All Goals ▾ [Edit Channel Grouping](#)

Top Channels

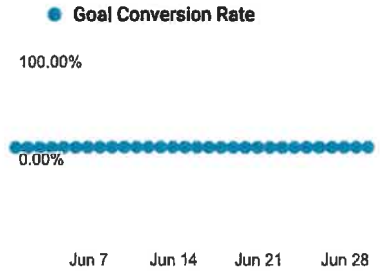
Jun 1, 2021 - Jun 30, 2021



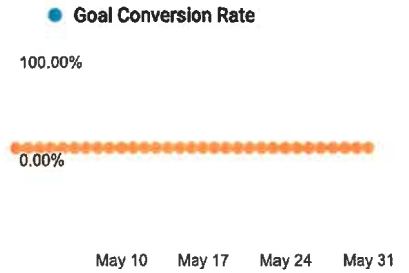
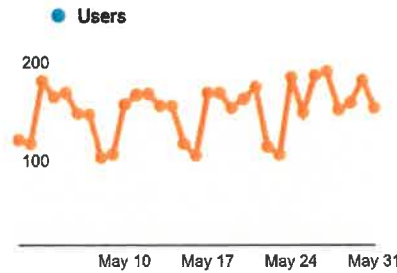
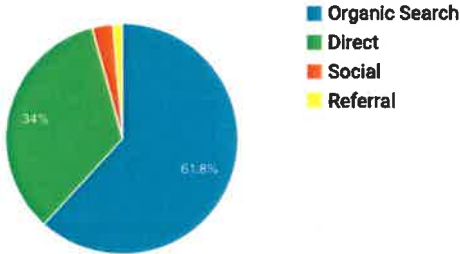
Users



Conversions



May 1, 2021 - May 31, 2021



Conversions



Set up a goal.
 To see outcome metrics, define one or more goals.

[GET STARTED](#)

Acquisition

Behavior

	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration
	13.32%	12.92% ↑	15.22% ↑	0.91%	0.76% ↑	3.35% ↓
1 Organic Search	4.34% ↓			0.57% ↓		
2 Direct	34.02% ↓			1.17% ↓		
3 Social	13.39% ↓			2.10% ↓		
4 Referral	9.80% ↓			13.89% ↓		

To see all 4 Channels click [here](#).

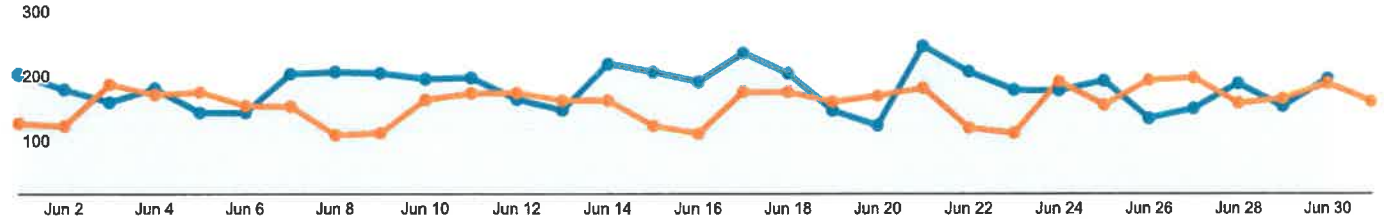
Audience Overview

All Users +0.00% Users

Jun 1, 2021 - Jun 30, 2021
Compare to: May 1, 2021 - May 31, 2021

Overview

Jun 1, 2021 - Jun 30, 2021: Users
May 1, 2021 - May 31, 2021: Users



Users

13.32%
4,322 vs 3,814



New Users

12.92%
4,012 vs 3,553



Sessions

15.22%
5,291 vs 4,592



Number of Sessions per User

1.68%
1.22 vs 1.20



Pageviews

16.10%
6,598 vs 5,683



Pages / Session

0.76%
1.25 vs 1.24



Avg. Session Duration

-3.35%
00:00:44 vs 00:00:45



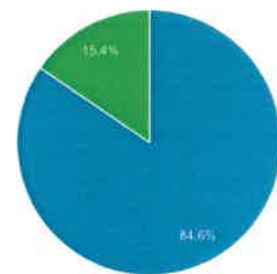
Bounce Rate

-0.91%
82.54% vs 83.30%

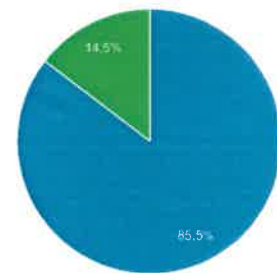


New Visitor Returning Visitor

Jun 1, 2021 - Jun 30, 2021



May 1, 2021 - May 31, 2021



City

Users % Users

1. Houston

Jun 1, 2021 - Jun 30, 2021

1,052 23.34%

May 1, 2021 - May 31, 2021

1,035 26.25%

% Change

1.64% -11.10%

2. Lake Jackson

Jun 1, 2021 - Jun 30, 2021

527 11.69%

May 1, 2021 - May 31, 2021

446 11.31%

% Change

18.16% 3.35%

3. Dallas

Jun 1, 2021 - Jun 30, 2021

287 6.37%

May 1, 2021 - May 31, 2021

179 4.54%

% Change

60.34% 40.24%

4. Freeport

Jun 1, 2021 - Jun 30, 2021

198 4.39%

May 1, 2021 - May 31, 2021	162	4.11%
% Change	22.22%	6.90%
5. Shenzhen		
Jun 1, 2021 - Jun 30, 2021	133	2.95%
May 1, 2021 - May 31, 2021	45	1.14%
% Change	195.56%	158.51%
6. Austin		
Jun 1, 2021 - Jun 30, 2021	130	2.88%
May 1, 2021 - May 31, 2021	94	2.38%
% Change	38.30%	20.96%
7. San Antonio		
Jun 1, 2021 - Jun 30, 2021	87	1.93%
May 1, 2021 - May 31, 2021	92	2.33%
% Change	-5.43%	-17.29%
8. (not set)		
Jun 1, 2021 - Jun 30, 2021	78	1.73%
May 1, 2021 - May 31, 2021	65	1.65%
% Change	20.00%	4.96%
9. Angleton		
Jun 1, 2021 - Jun 30, 2021	64	1.42%
May 1, 2021 - May 31, 2021	49	1.24%
% Change	30.61%	14.24%
10. Galveston		
Jun 1, 2021 - Jun 30, 2021	58	1.29%
May 1, 2021 - May 31, 2021	43	1.09%
% Change	34.88%	17.98%



Browser & OS

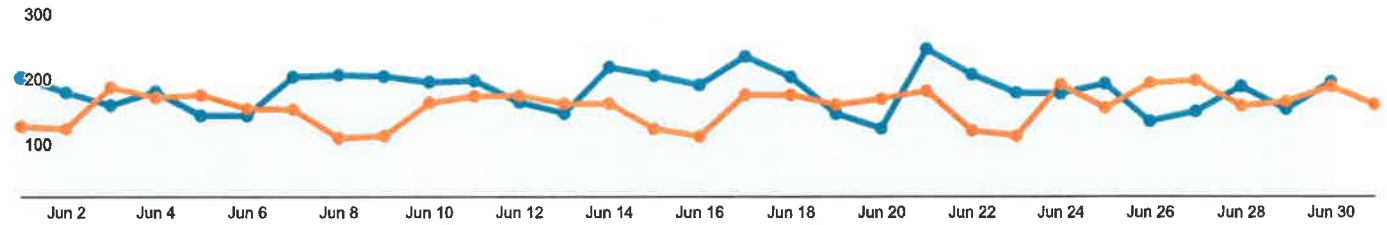
All Users
+0.00% Users

Jun 1, 2021 - Jun 30, 2021
Compare to: May 1, 2021 - May 31, 2021

Explorer

Summary

Jun 1, 2021 - Jun 30, 2021: ● Users
May 1, 2021 - May 31, 2021: ● Users



Browser

Users

Users

13.32% ▲
4,322 vs 3,814

13.32% ▲
4,322 vs 3,814

1. Chrome

Jun 1, 2021 - Jun 30, 2021

1,846 42.71%

May 1, 2021 - May 31, 2021

1,696 44.47%

2. Safari

Jun 1, 2021 - Jun 30, 2021

1,783 41.25%

May 1, 2021 - May 31, 2021

1,535 40.25%

3. Edge

Jun 1, 2021 - Jun 30, 2021

259 5.99%

May 1, 2021 - May 31, 2021

221 5.79%

4. Android Browser

Jun 1, 2021 - Jun 30, 2021

135 3.12%

May 1, 2021 - May 31, 2021

51 1.34%

5. Samsung Internet

Jun 1, 2021 - Jun 30, 2021

84 1.94%

May 1, 2021 - May 31, 2021

76 1.99%

6. Firefox

Jun 1, 2021 - Jun 30, 2021

76 1.76%

May 1, 2021 - May 31, 2021

89 2.33%

7. Safari (in-app)

Jun 1, 2021 - Jun 30, 2021

56 1.30%

May 1, 2021 - May 31, 2021

45 1.18%

8. Internet Explorer

Jun 1, 2021 - Jun 30, 2021

41 0.95%

May 1, 2021 - May 31, 2021

38 1.00%

9. Android WebView

Jun 1, 2021 - Jun 30, 2021

20 | 0.46%

May 1, 2021 - May 31, 2021

48 | 1.26%

10. Amazon Silk

Jun 1, 2021 - Jun 30, 2021

7 | 0.16%

May 1, 2021 - May 31, 2021

6 | 0.16%



Demographics: Overview

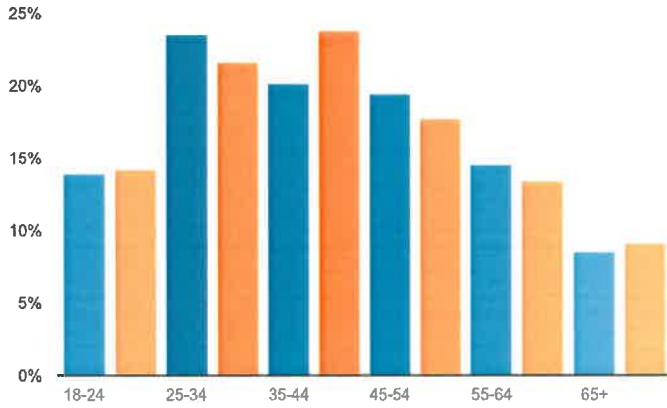
All Users
+0.00% Users

Jun 1, 2021 - Jun 30, 2021
Compare to: May 1, 2021 - May 31, 2021

Key Metric:

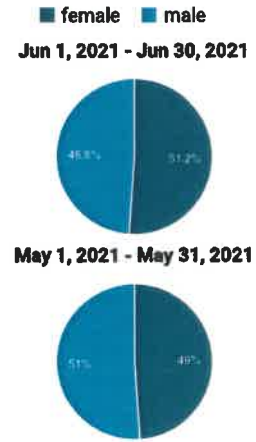
Age

26.96% of total users



Gender

28.09% of total users



Device Overview

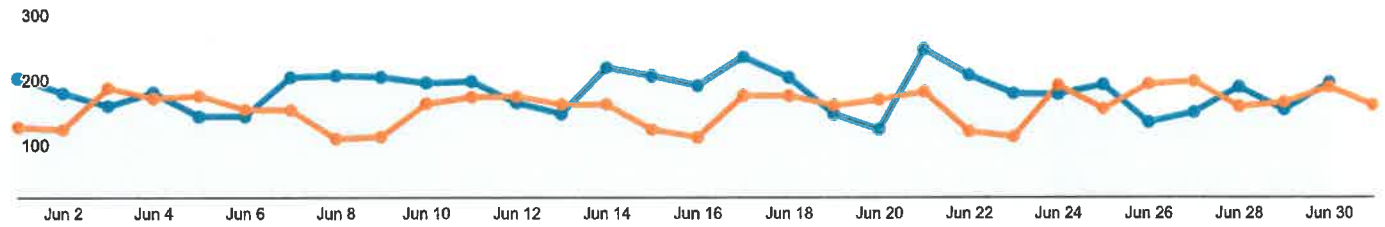
All Users +0.00% Users

Jun 1, 2021 - Jun 30, 2021
Compare to: May 1, 2021 - May 31, 2021

Explorer

Summary

Jun 1, 2021 - Jun 30, 2021: Users
May 1, 2021 - May 31, 2021: Users



Device Category

Users

Users

Contribution to total: Users

1. mobile

Jun 1, 2021 - Jun 30, 2021

2,564

59.32%

May 1, 2021 - May 31, 2021

2,178

57.08%

2. desktop

Jun 1, 2021 - Jun 30, 2021

1,699

39.31%

May 1, 2021 - May 31, 2021

1,565

41.01%

3. tablet

Jun 1, 2021 - Jun 30, 2021

59

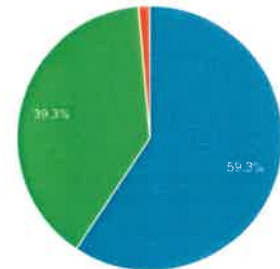
1.37%

May 1, 2021 - May 31, 2021

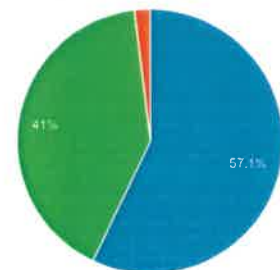
73

1.91%

Jun 1, 2021 - Jun 30, 2021



May 1, 2021 - May 31, 2021



Rows 1 - 3 of 3

Location

All Users +0.00% Users

Jun 1, 2021 - Jun 30, 2021
Compare to: May 1, 2021 - May 31, 2021

Map Overlay

Summary

Jun 1, 2021 - Jun 30, 2021 May 1, 2021 - May 31, 2021



Country	Acquisition			Behavior			Conversions		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	13.32% ▲ 4,322 vs 3,814	12.92% ▲ 4,013 vs 3,554	15.22% ▲ 5,291 vs 4,592	0.91% ▲ 82.54% vs 83.30%	0.76% ▲ 1.25 vs 1.24	3.35% ▼ 00:00:44 vs 00:00:45	0.00% 0.00% vs 0.00%	0.00% 0 vs 0	0.00% \$0.00 vs \$0.00
1. United States									
Jun 1, 2021 - Jun 30, 20...	4,038 (93.41%)	3,730 (92.95%)	4,999 (94.48%)	81.80%	1.26	00:00:46	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	3,607 (94.57%)	3,349 (94.23%)	4,373 (95.23%)	82.94%	1.24	00:00:46	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	11.95%	11.38%	14.32%	-1.38%	1.19%	-1.31%	0.00%	0.00%	0.00%
2. China									
Jun 1, 2021 - Jun 30, 20...	151 (3.49%)	151 (3.76%)	151 (2.85%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	62 (1.63%)	62 (1.74%)	62 (1.35%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	143.55%	143.55%	143.55%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3. India									
Jun 1, 2021 - Jun 30, 20...	30 (0.69%)	29 (0.72%)	32 (0.60%)	87.50%	1.22	00:00:27	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	21 (0.55%)	21 (0.59%)	23 (0.50%)	91.30%	1.13	00:00:17	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	42.86%	38.10%	39.13%	-4.17%	7.81%	57.16%	0.00%	0.00%	0.00%
4. Mexico									
Jun 1, 2021 - Jun 30, 20...	19 (0.44%)	18 (0.45%)	21 (0.40%)	85.71%	1.24	00:00:23	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	11 (0.29%)	11 (0.31%)	11 (0.24%)	72.73%	1.27	00:00:56	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	72.73%	63.64%	90.91%	17.86%	-2.72%	-59.20%	0.00%	0.00%	0.00%
5. Canada									
Jun 1, 2021 - Jun 30, 20...	15 (0.35%)	15 (0.37%)	15 (0.28%)	93.33%	1.13	00:00:21	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	16 (0.42%)	15 (0.42%)	17 (0.37%)	82.35%	1.18	00:00:36	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	-6.25%	0.00%	-11.76%	13.33%	-3.67%	-41.67%	0.00%	0.00%	0.00%
6. Germany									
Jun 1, 2021 - Jun 30, 20...	8 (0.19%)	8 (0.20%)	8 (0.15%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	7 (0.18%)	7 (0.20%)	8 (0.17%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)

% Change	14.23%	14.23%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
7. Philippines									
Jun 1, 2021 - Jun 30, 20...	7 (0.16%)	7 (0.17%)	9 (0.17%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	9 (0.24%)	9 (0.25%)	11 (0.24%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	-22.22%	-22.22%	-18.18%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
8. Ireland									
Jun 1, 2021 - Jun 30, 20...	6 (0.14%)	6 (0.15%)	6 (0.11%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	3 (0.08%)	3 (0.08%)	3 (0.07%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	100.00%	100.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
9. Netherlands									
Jun 1, 2021 - Jun 30, 20...	4 (0.09%)	4 (0.10%)	4 (0.08%)	75.00%	1.25	00:00:38	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	1 (0.03%)	1 (0.03%)	1 (0.02%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	300.00%	300.00%	300.00%	-25.00%	25.00%	~%	0.00%	0.00%	0.00%
10. (not set)									
Jun 1, 2021 - Jun 30, 20...	4 (0.09%)	4 (0.10%)	4 (0.08%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
May 1, 2021 - May 31, 2...	1 (0.03%)	1 (0.03%)	1 (0.02%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
% Change	300.00%	300.00%	300.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

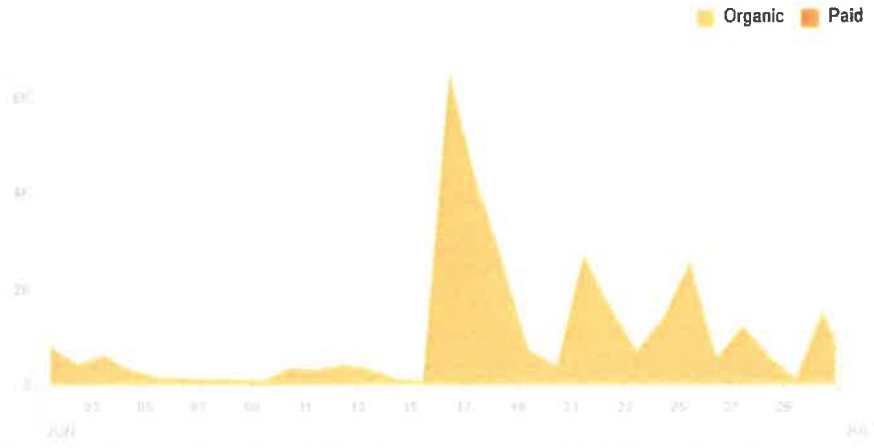
Rows 1 - 10 of 63

City of Freeport Facebook – June 2021

Post Reach

The number of people who saw any of your posts at least once. This metric is estimated.

Create Post



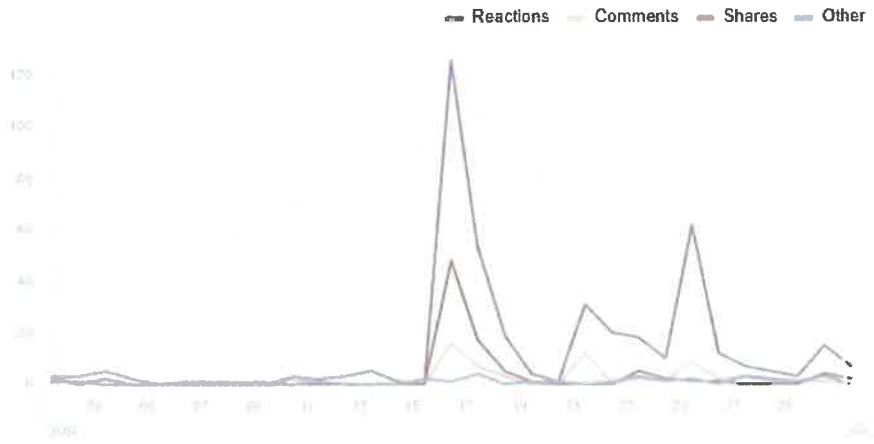
BENCHMARK
Compare your average performance over time

Organic
Paid

Reactions, Comments, Shares and More

These actions will help you reach more people.

Create Post

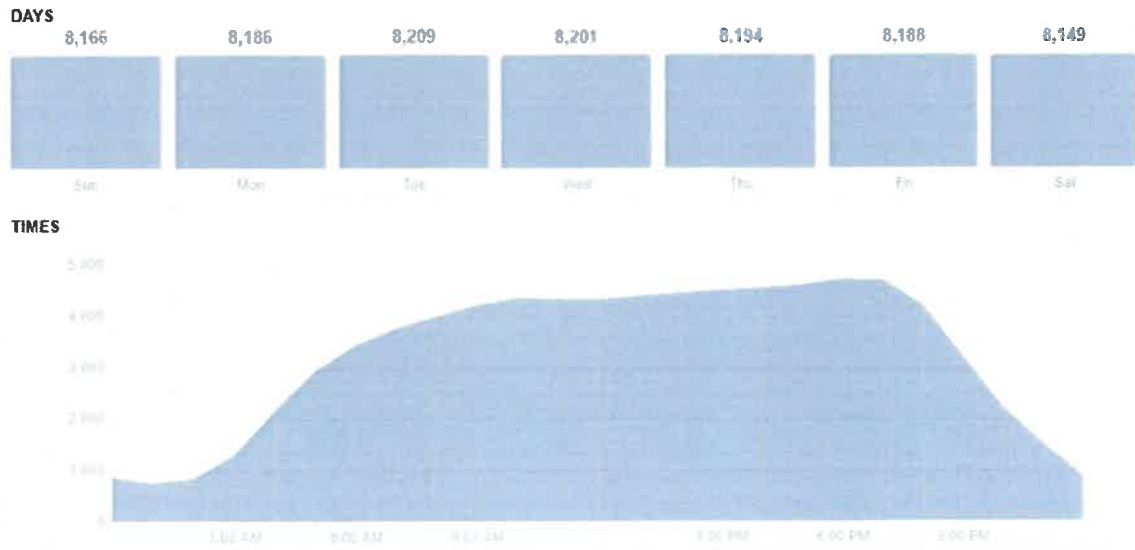


BENCHMARK
Compare your average performance over time

Reactions
Comments
Shares
Other

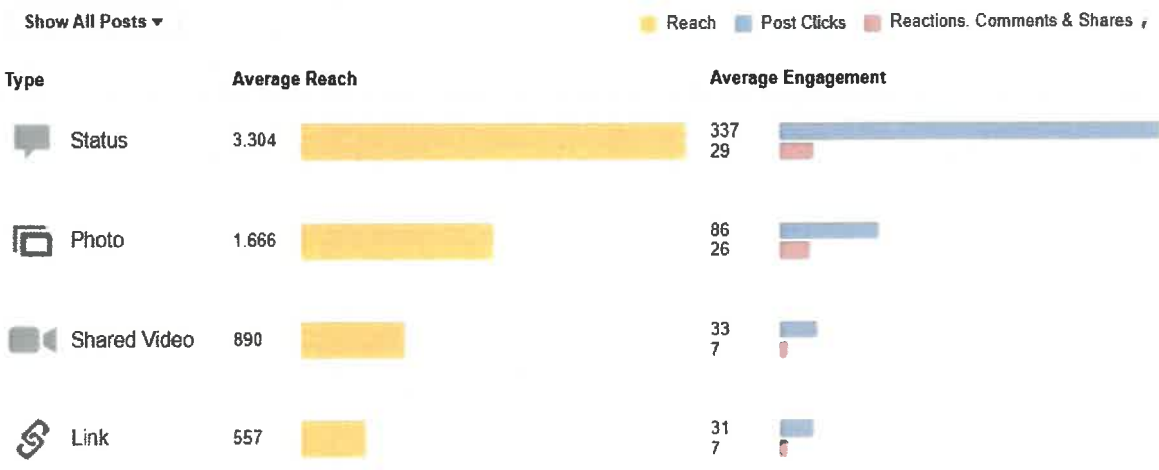
When Your Fans Are Online **Post Types** **Top Posts from Pages You Watch**

Data shown for a recent 1-week period. Insights for the time of day are shown in the Pacific time zone.



When Your Fans Are Online **Post Types** **Top Posts from Pages You Watch**

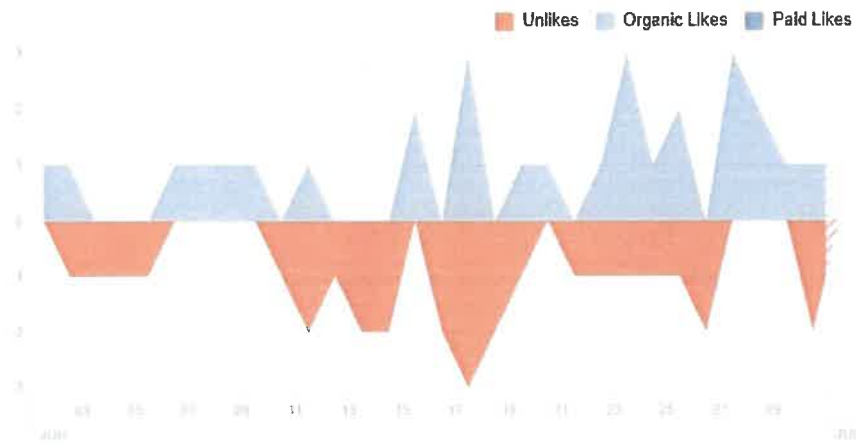
The success of different post types based on average reach and engagement.



Page Likes

The number of organic Page likes, paid Page likes and unlikes.

[Create Post](#)



BENCHMARK
Compare your average performance over time

Unlikes

Organic Likes

Paid Likes

WANT MORE LIKES?

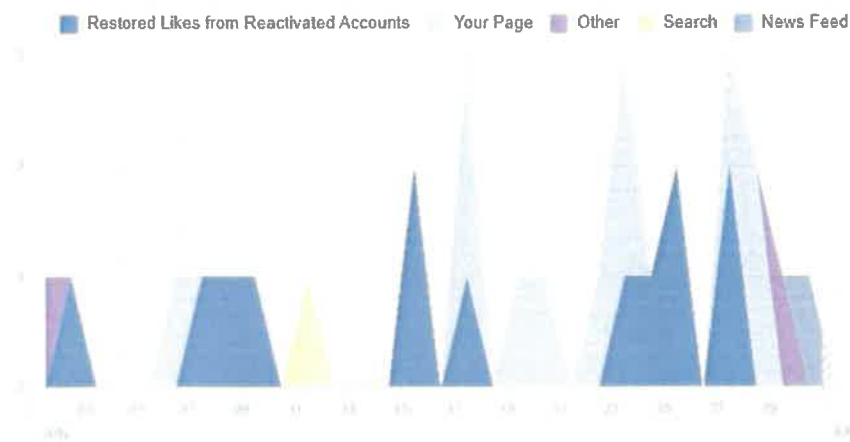
Create an ad to get more people to like your Page

[Promote Page](#)

Where Your Page Likes Happened

The number of times your Page was liked, broken down by where it happened.

[Create Post](#)



BENCHMARK
Compare your average performance over time

Restored Likes from Reactivated Accounts

Your Page

Other

Search

News Feed

Total People Who Viewed

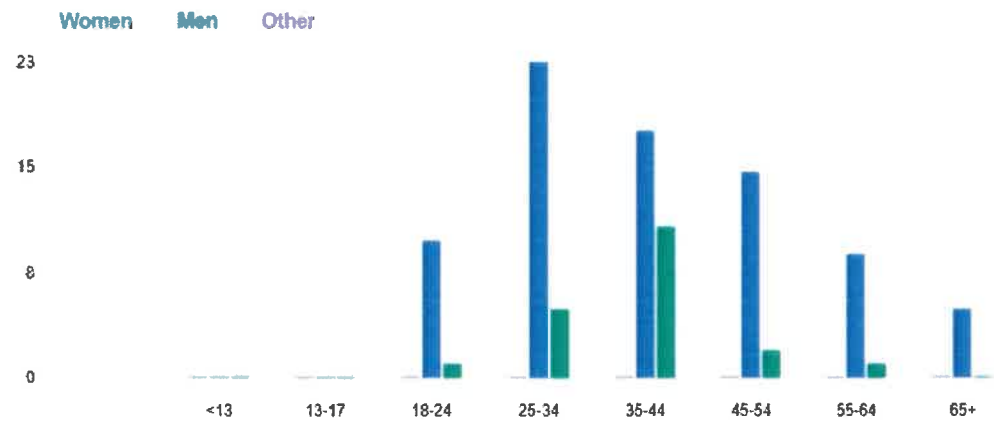
By Section

By Age and Gender

By Country

By City

By Device



Endpoint Protection Summary

Laura Tolar
City of Freeport Support

Logs & Reports

Jun 2 - Jul 2

Overview

Threats

0

Total threats blocked

22

Total assets protected

3,529

Websites blocked and warned

Users and Devices

24

Users protected

20

Computers protected

2

Servers protected

Threats

Malware type blocked

Malware type blocked

Trends

Threats blocked

Threats blocked

Licensing and Usage

Licenses used

Intercept X Advanced with EDR expiring on Oct 23 2021 7:00 PM

19/33

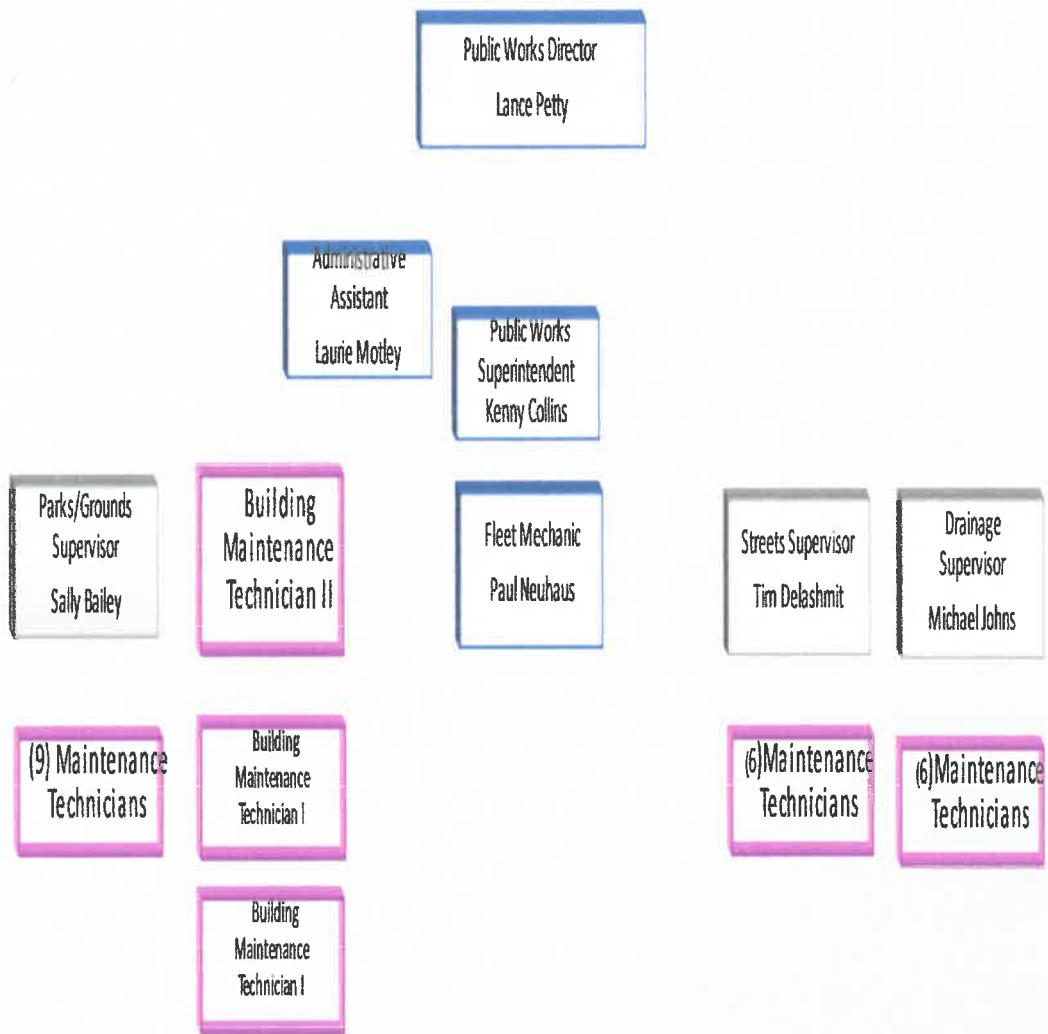
Intercept X Advanced for Server expiring on Nov 11 2021 6:00 PM

2/4

PUBLIC WORKS MONTHLY REPORT JULY 2021

City of Freeport

ORGANIZATION CHART



Key Activities

Parks / Grounds Division

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

Activities this month:

1. Mow and Landscape (9) City Parks weekly
2. Mow, and drag (5) youth baseball/softball fields daily
3. Mow football and soccer fields weekly
4. Mow big lots weekly
5. Mow landing weekly
6. Mow and landscape around (6) city buildings weekly
7. Litter control city right-of-way's weekly
8. Litter control (2) beaches daily
9. Clean and sanitize public restrooms at (2) parks daily
10. Weed and maintain flower beds Arlan's & CVS

Key highlights this month:

1. Continue trimming trees in memorial park
2. Trimmed trees in Entrance
3. Mow Levee @ Velasco Bridge/Schuster House
4. Mow Levee @ High School
5. Trim Hedges on 288
6. Prepare and set up facilities for rentals

Key Activities

Building Maintenance Division

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

Activities this month:

1. Repair Pond at City Hall
2. Repair water leak @ Freeport Community House Park
3. Repair small fountain in Memorial Park
4. Replace electrical panels at River Place
5. Change all filters at City Hall
6. Repair Water spigot at SFA
7. Replace broken sprinkler heads in FMP Park
8. Repair Fire alarm system at River Place
9. Repair traffic light @ 2nd & Velasco
10. Repair door at River Place
11. Repair Dryer vent at FS1
12. Repair splash pad in Memorial Park
13. Repair flag pole in Memorial Park
14. Repair automatic gate at Service Center

Key highlights this month:

1. Preventative maintenance on chiller at PD
2. Preventative maintenance on chiller at City Hall

Key Activities

Streets Division

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

Activities this month:

1. Quintana & Gulf – install rebar and expansion joints
2. Quintana & Gulf – Pour concrete
3. Patch pot holes city wide
4. Hoe ram final section of curb and gutter on Mesquite and Broad
5. Install rebar on Mesquite
6. Pour Curb and Gutter on Mesquite
7. Expose water line on Britt Bailey
8. Backfill from pour on Mesquite
9. Remove excess dirt from alley between 7th and 8th
10. Paint parking stripes downtown

Key highlights this month:

1. Repair road cuts on Ave B with HMAC
2. Install reclaim in alleys in preparation for county

Key Activities

Drainage Division

Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

Activities this month:

1. Mow and weed eat all quadrants
2. Dig ditch on Britt Bailey from S Ave G to S Ave F
3. Weed control Quadrant B & C
4. Apply Aquatic weed killer to drainage areas
5. Preventative maintenance on storm water pump stations
6. Mow 513 S Ave G
7. Clean citywide storm drain inlets
8. Weed eat drainage ditches on De Zavalla
9. Street sweep all quadrants
10. Weed eat drainage ditches on S Ave F
11. Cut down tree and power wash around old Jail

Key highlights this month:

1. Spray all quadrants for Mosquitos (3) times per week

Projects:

1. Ball field lighting – Contractor scheduled to start July 24th
2. River place fishing pier – complete on 6/17
3. Interlocal roads – concrete curb, gutters and sidewalks complete
4. FMP Pavilion – Roof is 90% complete
5. Sewer line replacements in alleys for interlocal roads complete
6. Fountain in memorial park – contractor programming complete
7. Memorial Park trees – public works crews are continuing to trim trees city wide
8. Entrance Palms – complete
9. Storm water pump station electrical upgrade – construction has begun and scheduled to be completed at the end of July
10. County start date August 2021 for interlocal roads – county has started milling roads asphalt will be laid in August
11. Preventative maintenance on all stormwater pumps and generators have been completed and ready for hurricane season
12. Storm water bypass pumps have been reserved for hurricane season
13. All storm water inlets have been jetted and vacuumed in preparation of hurricane season
14. Ave A / Velasco lighting – Centerpointe will install by August 1



Monthly Report
June 2021

Activities for the month of June 2021

- Mowing and weedeating of Lift Stations, Water Pump Sites, and Wastewater Facilities
- Daily/Weekly checks of Lift Stations and Water Pump Sites
- Daily Operations and sampling of Wastewater Facilities
- Sludge removal from Wastewater Facilities
- Performed Monthly Preventive and Corrective Work Orders (264)
- Daily water chlorine sampling
- Jetted approximately 1,600 feet
- Repaired Sewer Cave in at 1619 West 10th
- Flushed Water Distribution System following with BWA's Free Chlorine of Water System during June 8th thru 24th
- Daily Services Performed:
 - New Connects – 50
 - Reconnects – 148
 - Disconnects – 41
 - Off for Nonpayment – 130
 - Off & Lock – 17
 - Rereads – 86
 - Repaired Water Leak on City lines – 16
 - Customer Leaks – 3
 - Replaced Meters – 17
 - Pulled Meters – 10
 - New Water Taps – 3
 - Hung Tags – 2
 - Line Locates – 20
 - Replaced Service Lines – 3
 - Replaced Water Meter Valves – 4
 - Customer Sewer Problems – 6

Attached:

- Monthly State Water Reports City of Freeport and Slaughter Road
- Monthly State Wastewater Reports Central WWTP and Slaughter Rd WWTP
- Quarterly Central WWTP Toxicity Report
- Work Order Report
- Repair & Maintenance Budget Expenses

TEXAS WATER COMMISSION

WATER UTILITIES DIVISION

MONTHLY OPERATIONAL REPORT FOR PUBLIC WATER SYSTEMS PURCHASING TREATED WATER FROM ANOTHER SYSTEM
WHICH USES SURFACE WATER SOURCES OR GROUNDWATER SOURCES UNDER THE INFLUENCE OF SURFACE WATER

PUBLIC WATER
SYSTEM NAME: CITY OF FREEPORT

PWS
ID No.:

0	2	0	0	0	0	5
---	---	---	---	---	---	---

Report for
the month of: June 2021

Submitted by: Jerry Meeks Jr

Date: 7/6/2021

Number of
Connections: _____

Certificate No.: WO0025300

Grade: D

TREATED WATER PURCHASED FROM A WHOLESALE SUPPLIER					
DATE	QUANTITY (x1000)	DATE	QUANTITY (x1000)	MONTHLY SUMMARY (x1000)	
1	1197	17	1475	TOTAL MONTHLY PURCHASE:	38873
2	1349	18	1391		
3	1495	19	1283		
4	1360	20	1283		
5	1089	21	1283		
6	1089	22	1269		
7	1089	23	1039		
8	1200	24	1356		
9	1331	25	1353		
10	1274	26	1304		
11	1276	27	1304		
12	1297	28	1304		
13	1297	29	1308		
14	1297	30	1502		
15	1286	31			
16	1491				
				AVERAGE DAILY:	1296
				MAXIMUM DAILY:	1502
				MINIMUM DAILY:	1039

DISTRIBUTION SYSTEM (DISINFECTANT RESIDUAL MONITORING)		
Minimum allowable disinfectant residual:	<u>0.5</u> mg/l	Percentage of the measurements below this limit this month:
Total No. of measurements this month:	<u>84</u>	<input style="width: 50px;" type="text"/> (1A)
No. of measurements below the limit:	_____	
Percentage of the measurements below the limit last month:		<input style="width: 50px;" type="text"/> (1B)

PUBLIC NOTIFICATION			
TREATMENT TECHNIQUE VIOLATION	Yes/No	If YES, Date when Notice was Given to the:	
		Texas Water Commission	Customers *
More than 5% of the disinfectant residuals in the distribution system below accept. levels for 2 consecutive months? see (1A) & (1B)	no		
More than 5% of the turbidity measurements above acceptable levels?	no		
Any turbidity measurement over 5 NTU?	no		
Any period when treated water failed to have an adequate disinfectant residual for more than 4 hours?	no		
Any period when the minimum CT requirements were not met for more than 4 hours?	no		

* This data must be obtained from the Wholesale Supplier on a timely basis. A sample copy of the Notice to the customers must accompany this report.

Submit Report to TWC/Water Utilities Division, P.O. Box 13087, Austin, TX 78711-3087

MONTHLY REPORT

WATER WORKS OPERATION FOR

SEND REPORT TO: TEXAS DEPARTMENT OF HEALTH RESOURCES
 DIVISION OF SANITARY ENGINEERING
 WATER SUPPLY PROGRAM
 1100 WEST 49th STREET
 AUSTIN, TEXAS - 78756

Name of (1) System: Slaughter Road Water System #0200125 County Brazoria Month of June 2021

Day of Month	Pumpage to Distribution System in Thousand Gals.				(6) Disinfection	(7) Corrosion Control	(8) Taste and Odor Control	(9)
	(2) Direct from Wells	(3) From Gnd. Storage	(4) Purchased from Others	(5) Total Pumpage				
1		19		19	3			
2		31		31	5			
3		35		35	5			
4		32		32	5			
5		31		31				
6		31		31				
7		31		31	10			
8		25		25	4			
9		36		36	5			
10		33		33	5			
11		32		32	5			
12		32		32				
13		32		32				
14		32		32	13			
15		35		35	5			
16		35		35	5			
17		32		32	5			
18		26		26	4			
19		31		31				
20		31		31				
21		31		31	16			
22		37		37	5			
23		41		41	4			
24		42		42	6			
25		51		51	6			
26		30		30				
27		30		30				
28		30		30	8			
29		34		34	3			
30		34		34	3			
31								
Total		983		983	130			
Avg.		33		33	6			
Max.		51		51	16			
Min.		19		19	3			

No. of Active Water Services (10) _____ Chemical Analysis (11) _____

Dates and Results of Bacteriological Analyses (12) 06/15/21 Good

Reservoirs or Tanks Cleaned (13) _____ Dead ends flushed (14) 5

General Remarks (15) _____

Submitted By (16) Jerry Meeks Jr Certificate No. (17) WO0025300

DMR Copy of Record

Permit

Permit #: **72003332**
 Major: **Yes**
 Permittee: **FREEMONT CITY OF**
 Permittee Address: **200 WEST 2ND ST
 FREDERICK, TX 77541**
 Discharge: **001
 External Outlet**
 Discharge: **001-A
 DOMESTIC FACILITY - 001**

Report Date & Status: **From 06/07/21 to 06/30/21**
 Monitoring Period: **From 06/07/21 to 06/30/21**
 Considerations for Form Completion: **THE COMBINED DISCHARGE FROM OUTFALLS 001 & 002 SHALL NOT EXCEED AN ANNUAL AVERAGE FLOW OF 2.25 MGD.**
 Principal Executive Officer: **Jerry Weeks**
 First Name: **Jerry**
 Last Name: **Weeks**
 No Data Indicator (NOD): **--**
 From MOD: **--**

DMR Due Date: **07/2/21**
 Project Manager: **Project Manager**
 Telephone: **978-233-4281**

Facility: **CITY OF FREEMONT CENTRAL WWTF**
 Facility Location: **801 EAST FLOODGATE RD
 FREEMONT, TX 77541**
 Telephone: **978-233-4281**

Permittee: **FREEMONT CITY OF**
 Permittee Address: **200 WEST 2ND ST
 FREDERICK, TX 77541**
 Discharge: **001-A
 DOMESTIC FACILITY - 001**

DMR Due Date: **07/2/21**
 Project Manager: **Project Manager**
 Telephone: **978-233-4281**

Facility: **CITY OF FREEMONT CENTRAL WWTF**
 Facility Location: **801 EAST FLOODGATE RD
 FREEMONT, TX 77541**
 Telephone: **978-233-4281**

Code	Parameter Name	Monitoring Location	Season & Permit MOD	Sample Period	Quarter 1	Year 1	Quarter 2	Year 2	Quarter 3	Year 3	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	Sample Period: 1-15-2021	71.25	26.82	26.82	26.82	26.82	26.82	0207 - Twice Every Week	CR - GRAB
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	Sample Period: 1-15-2021	375.0 DAILY AV	26.82	26.82	26.82	26.82	26.82	0207 - Twice Every Week	CR - GRAB
00400	pH	1 - Effluent Gross	0	Sample Period: 1-15-2021	7.28	7.28	7.28	7.28	7.28	7.28	0407 - Four Per Week	CR - GRAB
X 00530	Solids, total suspended	1 - Effluent Gross	0	Sample Period: 1-15-2021	7.28	7.28	7.28	7.28	7.28	7.28	0207 - Twice Every Week	CR - GRAB
60050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	Sample Period: 1-15-2021	0.87	2.491	0.1-MGD	0.1-MGD	0.1-MGD	0.1-MGD	9909 - Continuous	TA - TOTALZ
60090	Flow, in conduit or thru treatment plant	P - See Comments	0	Sample Period: 1-15-2021	3125.0	76-gal/min	76-gal/min	76-gal/min	76-gal/min	76-gal/min	9909 - Continuous	TA - TOTALZ
60090	Flow, in conduit or thru treatment plant	Y - Effluent Gross (Supplementary)	0	Sample Period: 1-15-2021	0.785	0.1-MGD	0.1-MGD	0.1-MGD	0.1-MGD	0.1-MGD	9909 - Continuous	TA - TOTALZ
60080	Chlorine, total residual	A - Disinfection, Process Complete	0	Sample Period: 1-15-2021	0.02	0.02	0.02	0.02	0.02	0.02	0103 - Daily	CR - GRAB
60060	Chlorine, total residual	B - Prior to Disinfection	0	Sample Period: 1-15-2021	1.05	1.05	1.05	1.05	1.05	1.05	0101 - Daily	CR - GRAB
61311	Endosporci	1 - Effluent Gross	0	Sample Period: 1-15-2021	32.0	32.0	32.0	32.0	32.0	32.0	0107 - Weekly	CR - GRAB

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Tracking, then none of the following fields will be submitted for that row: Units, Number of Exceedures, Frequency of Analysis, and Sample Type.

Edit Check Errors

Comments

Code	Parameter Name	Monitoring Location	Season & Permit MOD	Sample Period	Quarter 1	Year 1	Quarter 2	Year 2	Quarter 3	Year 3	Frequency of Analysis	Sample Type
00530	Solids, total suspended	1 - Effluent Gross	0	Sample Period: 1-15-2021	7.28	7.28	7.28	7.28	7.28	7.28	0207 - Twice Every Week	CR - GRAB

Not sure why the effluent TSS was high on 06/17/2021. The effluent TSS for the whole month was between 4.00 - 6.50. The sample was not visibly different than the rest of the month.

Atsacinarra
No attachments

Report Last Saved By
FREEMORT, CITY OF

User:

Name:

Email:

Date/Time:

Report Last Signed By

User:

Name:

Email:

Date/Time:

Jerry Meeks
Jerry Meeks
jerry.meeks@ontario.com
2021-07-12 13:05 (Time Zone: -05:00)

Jerry Meeks
Jerry Meeks
jerry.meeks@ontario.com
2021-07-12 13:24 (Time Zone: -05:00)

DMR Copy of Record

Permit #:

720033332

Major:

Yes

Permitted Feature:

TX1
External Outfall

Report Date & Status:

From 04/01/21 to 04/30/21

DMR Due Date:

07/29/21

Status:

Not-DMR Valuated

Monitoring Period:

Considerations for Form Completion
(PASS = 0, FAIL = 1) REPORT PASS AS '0' REPORT FAIL AS '1' IN CONCENTRATION ABOVE

Principal Executive Officer:

First Name:

Jerry

Title:

Project Manager

Telephone:

979-253-4281

Last Name:

Months

No Data Indicator (NDDI):

-

Monitoring Location Address (Facility Name):

Facility:

Quantity per Loading:

Quantity or Concentration:

4 of 10: Frequency of Analysis Sample Type

Code	Parameter	Method	Frequency	Quantity per Loading	Quantity or Concentration	Unit	Frequency of Analysis	Sample Type
				Quarter 1	Quarter 2	Quarter 3	Quarter 4	
22415	Whole effluent toxicity - vessel 81		1 - Effluent Gross	0	0	0	0	CP - COAP08
22416	Whole effluent toxicity - vessel 82		1 - Effluent Gross	0	0	0	0	CP - COAP08
TL23E	Low Flow Partial/Full Survival Test Static Renewal 7 Day Chronic Americampyxa bahia	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TL23G	Low Flow Partial/Full Survival Test Static Renewal 7 Day Chronic Microbactera mendis	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TOP3E	NOEC Lethal Static Renewal 7 Day Chronic Americampyxa bahia	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TOP3G	NOEC Lethal Static Renewal 7 Day Chronic Microbactera mendis	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TPP3E	NOEC Sub-Lethal Static Renewal 7 Day Chronic Americampyxa bahia	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TPP3G	NOEC Sub-Lethal Static Renewal 7 Day Chronic Microbactera mendis	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TWP3E	Partial/Full Sub-Lethal Static Renewal 7 Day Chronic Americampyxa bahia	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TWP3G	Partial/Full Sub-Lethal Static Renewal 7 Day Chronic Microbactera mendis	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TPP9E	LOEC Lethal Survival Static Renewal 7 Day Chronic Americampyxa bahia	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TPP9G	LOEC Lethal Survival Static Renewal 7 Day Chronic Microbactera mendis	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08
TYPE	LOEC Sub-Lethal Reproduction Static Renewal 7 Day Chronic Americampyxa bahia	Survival	1 - Effluent Gross	0	0	0	0	CP - COAP08

TY988 LDEC Sub-Label Reproduction Study Renewal 7 Day Chronic Mandala mesfida 1 - Effluent Gross 0 - 11.0 11.0 23.1 % 0 0190 - Quantity CP - CONPOS

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

EDR Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

FREEPORT, CITY OF

User:

Name:

E-Mail:

Date/Time:

Report Last Signed By

User:

Name:

E-Mail:

Date/Time:

Report Last Signed By

User:

Name:

E-Mail:

Date/Time:

Report Last Signed By

User:

Name:

E-Mail:

Date/Time:

Report Last Signed By

User:

Name:

E-Mail:

Date/Time:

Sample
Sample Rec.
Date/Time

11.0 11.0 23.1 % 0 0190 - Quantity CP - CONPOS

Req Mon 7 DA WLN 11.0 23.1 % 0 0190 - Quantity CP - CONPOS

Req Mon WQ AV WLN 11.0 23.1 % 0 0190 - Quantity CP - CONPOS

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Req Mon WQ AV WLN 11.0 23.1 % 0 0190 - Quantity CP - CONPOS

DMR Copy of Record

Permit: TX003332
Permittee: FREEPORT CITY OF
Major: Yes
Permittee Address: 200 WEST 2ND ST
 FREEPORT, TX 77541
Discharge: TXAS
 24-HOUR ACUTE MARINE - 001
Facility Location: CITY OF FREEPORT CENTRAL WWTF
 831 EAST FLOODGATE RD
 FREEPORT, TX 77541
Report Status: From 07/18/21 to 08/30/21
Discharge Date: 07/29/21
Method Validated:
Monitoring Period: From 07/18/21 to 08/30/21
Considerations for Form Completion: (PASS = 0, FAIL = 1) REPORT PASS AS "C" AND FAIL AS "F" IN CONCENTRATION ABOVE
Principal Escalation Officer:
First Name: Jerry
Last Name: Meeks
Title: Project Manager
Telephone: 979-233-4291
No Data Indicator (NOD): -
Form NOD: -

Data	Parameter Name	Monitoring Location Station #	Form NOD	Quantity or Loading			Quality or Concentration			Frequency of Analysis	Sample Type
				Quarter 1 Value	Quarter 2 Value	Units	Quarter 1 Value	Quarter 2 Value	Units		
22415	Whole effluent toxicity - metal #1	1 - Effluent Gross	0				Op Mon SINGSAM	SA - pass/0.04e1	0000 - One Time	CP - COMPLS	
22416	Whole effluent toxicity - metal #2	1 - Effluent Gross	0				Op Mon SINGSAM	SA - pass/0.04e1	0000 - One Time	CP - COMPLS	
TEBE	LC20 Para/Fail Sulfic 24Hr Acute Marine metals	1 - Effluent Gross	0				Fac Mon SINGSAM	SA - pass/0.04e1	0180 - Once Every 8 Hours	CP - COMPLS	
TEBB	LC20 Para/Fail Sulfic 24Hr Acute Marine metals	1 - Effluent Gross	0				Fac Mon SINGSAM	SA - pass/0.04e1	0180 - Once Every 8 Hours	CP - COMPLS	

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Tracking, then none of the following fields will be submitted for that row: Units, Number of Exceedance, Frequency of Analysis, and Sample Type.

EDI Check Errors: No errors.
Comments:
Attachments: No attachments.
Report Last Saved By: FREEPORT, CITY OF
User: Jerry Meeks
Name: Jerry Meeks
Email: jerry.meeks@woda.com
Date/Time: 2021-07-12 13:19 (Time Zone: -05:00)
Report Last Signed By: Jerry Meeks
User: Jerry Meeks
Name: Jerry Meeks
Email: jerry.meeks@woda.com
Date/Time: 2021-07-12 13:24 (Time Zone: -05:00)

DMR Copy of Record

Permit:

Permit #: 17003332

Permittee:

Frederick City of
200 WEST 2ND ST
FREDERICK TX 77541

Facility:

CITY OF FREDERICK CENTRAL WWTF
831 EAST FLOODGATE RD
FREDERICK TX 77541

Project #: 700

Permittee Address:

002
External Outfall

Facility Location:

002-A
DOMESTIC FACILITY - 002

Report Date & Status

Monitoring Period: From 06/01/21 to 06/30/21

Discharge:

002
External Outfall

Facility Location:

002-A
DOMESTIC FACILITY - 002

Considerations for Form Completion

THE COMBINED DISCHARGE FROM OUTFALL 001 & 002 SHALL NOT EXCEED AN ANNUAL AVG FLOW OF 228 MGD. THE DISCHARGE FROM THIS OUTFALL WILL BE USED ON AN AS-NEEDED BASIS.

Principal Executive Officer

John Marks

Title:

Project Manager

Facility Location:

002-A
DOMESTIC FACILITY - 002

Lead Name:

John Marks

Title:

Project Manager

Facility Location:

002-A
DOMESTIC FACILITY - 002

Form NDD:

00300 Oxygen, dissolved (DO)

00310 BOD, 5-day, 20 deg. C

00400 pH

00500 Solids, total suspended

50050 Flow, in conduit or thru treatment plant

50060 Flow, in conduit or thru treatment plant

50080 Chlorine, total residual

61211 Enterococci

Code	Parameter Name	Monitoring Location	Number of Points	Form NDD	Sampling Frequency	Quantity for Loading			Quantity for Compliance			Units	Frequency of Analysis	Sample Type
						Value 1	Value 2	Units	Value 1	Value 2	Units			
00300	Oxygen, dissolved (DO)	1 - Effluent Gross	0	-	Sample	20 MO W/M	C - No Discharge	20 MO W/M	10 - mg/L	0207 - Twice Every Week	GR - GRAB			
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	-	Sample	5.0 DAILY AV	C - No Discharge	20.0 DAILY MX	19 - mg/L	0207 - Twice Every Week	CF - COMPOS			
00400	pH	1 - Effluent Gross	0	-	Sample	6.0 MINIMUM	C - No Discharge	8.0 MAXIMUM	12 - SU	0101 - Weekly	GR - GRAB			
00500	Solids, total suspended	1 - Effluent Gross	0	-	Sample	30.0 DAILY AV	C - No Discharge	3.0 DAILY AV	20.0 DAILY MX	10 - mg/L	0207 - Twice Every Week	CF - COMPOS		
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	Discharge	Rad Ion DAILY AV	C - No Discharge	Rad Ion DAILY MX	03 - MGD	9839 - Continuous	TU - TOTALZ			
50060	Flow, in conduit or thru treatment plant	Y - Effluent Gross (Supplemental)	0	-	Discharge	1.4 ANN. AVG	C - No Discharge	03 - MGD	03 - MGD	9839 - Continuous	TU - TOTALZ			
50080	Chlorine, total residual	A - Disinfection, Process Complete	0	-	Sample	1.0 MG/L	C - No Discharge	0.1 INST MAX	19 - mg/L	0101 - Daily	GR - GRAB			
61211	Enterococci	1 - Effluent Gross	0	-	Sample	35.0 DAILY AV	C - No Discharge	10.0 DAILY MX	32 - CFU/100ML	0101 - Daily	GR - GRAB			

Submission Note

If a parameter row does not contain any values for the Sample or Ethanol Trading, then none of the following fields will be submitted for that row: Units, Number of Excursion, Frequency of Analysis, and Sample Type.

Field Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

FREEMONT, CITY OF

User:

Name:

Email:

Date/Time:

Report Last Signed By

User:

Name:

Email:

Date/Time:

Jerry Meeks

Jerry Meeks

jerry.meeks@voda.com

2021-07-12 13:06 (Time Zone: -05:00)

Jerry Meeks

Jerry Meeks

jerry.meeks@voda.com

2021-07-12 13:24 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #: 120033332

Permittee: FREEPORT, CITY OF
200 WEST 2ND ST
FREEPORT, TX 77541

Facility: CITY OF FREEPORT CENTRAL WWTF
501 EAST FLOODGATE RD
FREEPORT, TX 77541

Major: Yes

Discharge: 101-A
INTERNAL OUTFALL
COMBINED DISCHARGE 001 & 002

Report Dates & Status

Monitoring Period: From 08/01/21 to 08/30/21

DMR Due Date: 07/30/21

Status: NEEDS VERIFICATION

Considerations for Form Completion
THE COMBINED DISCHARGE FROM OUTFALLS 001 & 002 SHALL NOT EXCEED AN ANNUAL AVG FLOW OF 2.25 MGD.

Principal Executive Officer

First Name: Jerry

Title: Title

Project Manager

Telephone: 979-233-4281

Last Name: Meeks

Form NOB#: -

Code	Parameter Name	Monitoring Location	Result #	Project NOB	Quantity of Loading	Quantity of Excession	# of Frequency of Analysis	Sample Type
50000	Flow, in cfs or the treatment plant	J - Immediate Treatment Process Complete	0	-	0.781	0.1 MGD	0	8095 - Continuous
					229 AML AVG	0.1 MGD	0	8096 - Continuous
							0	TM - TOTAL
							0	TM - TOTAL

Substation Note
If a parameter row does not contain any values for the Sample noc Ethanol Trading, then none of the following fields will be submitted for that row: Unks, Number of Excession, Frequency of Analysis, and Sample Type.

Exit Check Errors
No errors.

Comments
No comments.

Attachments
No attachments.

Report Last Saved By
FREEPORT, CITY OF

User: Jerry Meeks

Name: Jerry Meeks

E-Mail: jerry.meeks@veolia.com

Date/Time: 2021-07-12 13:05 (Time Zone: -05:00)

Report Last Signed By
User: Jerry Meeks

Name: Jerry Meeks

E-Mail: jerry.meeks@veolia.com

Date/Time: 2021-07-12 13:26 (Time Zone: -05:00)

DMR Copy of Record

Permit: 700033344
Permittee: FREEPORT, CITY OF
Major: No
Permittee Address: 200 WEST 2ND STREET
 FREEPORT, TX 77541
Facility: 123 SLAUGHTER ROAD
 FREEPORT, TX 77541
Facility Location: 061-A
 DOMESTIC FACILITY - 001
Report Date & Status: 001 External Outfall
Modeling Period: From 08/01/21 to 08/02/21
Start Date: 07/20/21
Status: **Not Data Validated**
Considerations for Form Completion:

Principal Executive Officer: Jerry Meeks
Phone: 979-233-4281
Project Manager: Jerry Meeks
Telephone: 979-233-4281
Last Name: Meeks
Title:

No Data Indicator (NOD)

Code	Parameter Name	Monitoring Location	Event #	Param. NOD	Quantity of Loading				Quantity of Concentration				Units	Frequency of Analysis	Sample Type
					Quarter 1	Value 1	Quarter 2	Value 2	Units	Quarter 1	Value 1	Quarter 2			
00300	Oxygen, dissolved (DO)	1 - Effluent Gross	0	-	0.28	28 - 860	2.21	3.0	19 - 190L	0107 - Weekly	GR - C94B				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	-	2.0 DAILY AV	28 - 860	20.0 DAILY AV	60.0 SINGULAR	19 - 190L	0107 - Four Per Week	GR - C94B				
00400	pH	1 - Effluent Gross	0	-	7.5	6.0 MINIMUM	8.12	8.0 MAXIMUM	12 - 12U	0107 - Hourly	GR - C94B				
00500	Ammonia, total suspended	1 - Effluent Gross	0	-	0.021	20 - 860	2.38	4.2	19 - 190L	0107 - Weekly	GR - C94B				
00600	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	0.0034	0.00 DAILY AV	0.021	0.0	0101 - Daily	INSTAN					
50000	Chloride, total residual	1 - Effluent Gross	0	-	1.01	1.0 MO MIN	1.06	4.0 MO MAX	19 - 190L	0107 - Daily	GR - C94B				

Substation Note:
 If a parameter row does not contain any values for the Sample or Effluent Tracking, then note of the following fields will be submitted for that row: Units, Number of Excesses, Frequency of Analysis, and Sample Type.
Exit Check Errors: No errors.
Comments:

Attachments: No attachments.
Report Last Saved By: JERRY MEES
FREEPORT, CITY OF
User: Jerry Meeks
Name: Jerry Meeks
Email: jerry.meeks@wvoda.com
Date/Time: 2021-07-12 13:10 (Time Zone: -05:00)
Report Last Signed By: Jerry Meeks
User: Jerry Meeks
Name: Jerry Meeks
Email: jerry.meeks@wvoda.com
Date/Time: 2021-07-12 13:24 (Time Zone: -05:00)

7/5/2021

CORRECTIVE MAINTENANCE WORK ORDER PERCENT FOR LAST FULL MONTH

Total Work Orders Completed	264		
Total Preventative Work Orders	257	% Corrective WO	3%
Total Corrective Work Orders	7	Goal <=	30%

CORRECTIVE MAINTENANCE HOURS PERCENT FOR LAST FULL MONTH

Total Work Order Hours	183		
Total Preventative WO Hours	173	% Corrective WO	5%
Total Corrective WO Hours	10	Goal <=	30%

CURRENT WORK ORDER BACKLOG

Work Orders Less Than 30 Days Old	36
Work Orders 31 to 60 Days Old	0
Work Orders 61 to 90 Days Old	0
Work Orders Over 90 Days Old	0
Total Outstanding Work Orders	36

20/21 Repair & Maint Budget \$324,626.18		20/21 Repair & Maint Spent \$ 298,218.78	20/21 Repair & Maint Remaining \$26,407.40	% Spent 91.87%
INV #	Vendor	Amount	Description	
768	Coastal Backflow	410.00	Slaughter Rd WWTP	
9453	Sorrell Const	532.65	limestone	
9477	Sorrell Const	804.76	concrete sand	
9449	Sorrell Const	110.00	sand	
9452	Sorrell Const	394.74	crushed concrete	
P22753	Encore Ind	4,520.00	Degreaser for lift stations	
INV0079673	Aqua Metric	26,018.00	meters	
311	5C Maintenance	1,135.00	Quarterly generator inspections (includes Fire Station and PD)	
636221	Girouards	15.65	hardware	
636200	Girouards	79.98	2" water parts	
INV0079664	Aqua Metric	398.10	meter cables	
Oct Total			34,418.88	
20634	Penneys Elect	4,196.08	Electric bucket for blower at WWTP	
8014162	Home Depot	122.64	concrete	
637514	Girouards	8.98	water parts	
637004	Girouards	22.15	water parts	
P22967	Encore	4,100.00	degreaser for lift stations	
626362	Corpro	1,564.00	tank inspections Slaughter Rd and Ave F	
1059093	Ferguson	2,363.68	6" valves and accessories	
1058298-2	Ferguson	28.40	water parts	
1058298	Ferguson	6,467.69	water repair part	
1058298-1	Ferguson	2,652.19	repair clamps and tap saddles	
9667	Sorrell	110.00	Sand - West Brazos	
CM085873	Ferguson	(61.00)	Credit for invoice 1058298	
Nov Total			21,574.81	
20597	Penney's Elect	220.00	troubleshoot pump 1 & 3 at Ave F water site	
V152294	Kaman	22.18	LS 16 drive pulley	
1061096	Ferguson	1,275.79	parts for leak at 1601 Hwy 332	
1061096-1	Ferguson	470.78	parts for leak at 1601 Hwy 332	
R917712	Kaman	16.22	lift station drive belt	
20697	Penney's Elect	220.00	troubleshoot LS 17 not pumping	
9680	Sorrell Const	100.00	sand - sewer project West 1st & Brazos	
20708	Penney's Elect	220.00	troubleshoot motors and controls on booster 1,2,3 at 8th St water site	
N526135	Core and Main	40.00	meter gaskets	
561002	NAPA	462.17	WWTP generator battery	
INV0080537	Aqua Metric	2,743.99	2 meter reading guns	
INV0080536	Aqua Metric	1,745.31	meter reading gun	
Dec Total			7,536.44	
18128	Mercer Controls	716.50	Central Lift Station Pump 4	
INV374543	RESA Power	587.13	Water pump sites breakers	
2505418319	Allied Electronics	496.23	Central Lift station relay switch voltage	
SWO128867-1	ASCO	21,044.96	Repairs to city's backhoe - transmission	
57446	Superior Fab	195.00	Ave F tank overflow flapper repair	
X389581	Kaman	2,496.72	8th St water site pump motor	
106277	Cannell AC	239.00	A/C repair at main plant	
31852470-002	Herc	2,885.87	12/15-1/14 pump rental at Central Lift Station	
20980	Macaulay Controls	7,300.00	Chlorine pump	
P23293	Encore	4,520.00	Degreaser for lift stations	
1054829	Ferguson	210.00	poly tubing	
1061179	Ferguson	1,465.60	parts for repair at 327 Brazosport Blvd	

1063730	Ferguson	1,605.80	water parts
N517862	Core & Main	813.60	water parts
32934	Fluid Meter	450.00	well meter claibration
Jan Total			45,026.41
18220	Mercer Controls	1,463.75	Transmitter for Slaughter Rd water site
9877	Sorrell	1,270.56	pea gravel
57907	Superior Fab	856.80	aluminum door for Lift Station 27
1004140	Precision Pump	6,464.00	lift station pumps rotating assyembly
1065077	Ferguson	366.66	repair clamps
1070712	Ferguson	94.50	flanges
20789	Penney's Elect	220.00	controls at Slaughter Rd ground storage - due to freeze
20766	Penney's Elect	220.00	electrical repair Ave F
20807	Penney's Elect	440.00	booster 3 at 8th street - due to freeze
20796	Penney's Elect	1,320.00	gens to lift stations - due to freeze
20828	Penney's Elect	220.00	pumps tripping at Ave F and 8th St
P23474	Encore	4,100.00	Degreaser for lift stations
C740797	Kaman	275.80	water pump drive couplings
654343	Girouards	66.99	pump repair parts
INV379317	RESA	224.18	electrical parts overloads
Feb Total			17,603.24
349	5C Maintenance	1,175.00	Quarterly generator inspections (includes Fire Station and PD)
662319	Girouards	5.39	PVC pipe
662991	Girouards	103.04	PVC adapters and cable ties
INV381825	RESA	105.69	Slaughter Rd WWTP eff starter
26156	Automatic Pump	13,826.12	Ave F water pump replacement
798	Coastal Backflow	1,437.00	Backflow repair at park - due to freeze
800	Coastal Backflow	170.00	backflow preventors main WWTP and Slaughter Rd WWTP
SWO151130	ASCO	5,886.91	repairs to City's backhoe - front end drive
1071603	Ferguson	2,400.00	backflow preventor
1072333	Ferguson	651.96	water fittings
N717842	Core and Main	8,760.00	fire hydrants
N904720	Core and Main	2,173.29	water parts
P23736	Encore	4,100.00	degreaser for lift stations
INV0081622	Aqua Metric	21,329.20	water meters
DIR000497	Aqua Metric	349.50	repair meter reading gun
842646515	Grainger	90.45	water pipe - freeze repair
20836	Penney's Elect	220.00	aerators at main WWTP
31852470-005	Herc Rentals	2,555.87	2/13-3/15 pump rental for Central Lift Station
H804498	Kaman	1,278.40	clarifier drive motor & gear box
615365	EVCO	157.76	teflon tape and pipe sealant
S161089594	Moore Supply	288.75	Backflow preventor at SR WWTP - freeze repair
S160977919-002	Moore Supply	1,932.55	freeze repairs
S160977919-003	Moore Supply	101.41	freeze repairs
S160977919-004	Moore Supply	28.71	freeze repairs
	City of Freeport	1,069.44	fuel for rented pumps at Central Lift Station (Oct - Feb)
March Total			70,196.44
	City of Freeport	1,785.27	Fuel for rented pump at Central Lift Station (Feb remainder)
18294	Mercer Controls	935.00	calibrate flow meters
31852470-003	Herc Rentals	2,555.87	pump rental for central lift station (1/14/21-2/13/21)
31452839-002	Herc Rentals	890.50	hoses for pump rental at central lift station
20891	Penneys Elect	220.00	Boat ramp lift station float
N959439	Core and Main	876.00	dual meter boxes and lids
N911872	Core and Main	3,750.00	single meter box lids
842646515	Grainger	275.67	Slaughter Rd WWTP alarm
31852470-006	Herc Rentals	2,555.87	pump rental for central lift station (3/15/21-4/14/21)

